# Environmentally Endangered Lands Program

# Selection and Management Committee Meeting and Procedures Committee Minutes

## August 23, 2019 **Minutes**

## Attendance

### SELECTION AND MANAGEMENT COMMITTEE MEMBERS

* Elizabeth Becker
* Dave Breininger
* Tamy Dabu
* Tammy Foster
* Oli Johnson
* Paul Schmalzer
* Lisa Toland

### PROCEDURES COMMITTEE

* Linda Behret
* Sil Crespo
* Rick Follet
* Rocky Randals
* Diane Stees

### ENVIRONMENTALLY ENDANGERED LANDS PROGRAM STAFF

* Laura Clark
* Mike Knight
* Steve McGuffey
* Jonny Baker
* Ray Mojica

### GUESTS

* Doug Sphar, Recreation and Education Advisory Committee

*Protecting and Preserving Biological Diversity  
Through Responsible Stewardship of Brevard County’s Natural Resources*

## Meeting Minutes

### CALL TO ORDER AND ROLL CALL

Linda Behret, Procedures Committee Chairman, called the meeting to order at 2:50 PM.

### PUBLIC COMMENT

None.

### MINUTES

No minutes were presented for approval.

### AGENDA ITEM

**Proposed Revisions to EEL Program Land Acquisition Manual and Sanctuary Management Manual**

Mike Knight provided a summary of the revised Clerk’s memo related to the Board of County Commissioner’s (BOCC) directions from their August 6, 2019 meeting which included the following language: “…consolidate (Environmentally Endangered Lands) EELs while expanding the Board (Selection and Management Committee (SMC)) with one member of each of the other two committees and then designate both the EEL Procedures Committee (PC) and the Recreation and Education Advisory Committee (REAC) as subcommittees.”

He noted that committee members had received information on staff’s suggestions for revisions in two different formats due to restrictions on American’s with Disabilities Act (ADA) Section 508 compliance guidelines and that the group would review and revise each item individually, using the overhead display. Mike also explained that the since the BOCC’s motion authorized the County Manager to ratify any changes, it was important not to include any revisions that were not related to the August 6th BOCC direction, because the final revision language would not go back to the BOCC for approval.

The two committees reviewed and discussed draft language shown on the overhead screen related to these changes. The following was noted:

* **Existing Layout**
  + The EEL Program currently has three separate committees:
    - Selection and Management Committee
      * Eight members – seven science plus one from Tourism Development Council (TDC) or the Economic Development Council (EDC)
    - Procedures Committee
      * Ten members – two appointed by each of the five commissioners
    - Recreation Education Advisory Committee
      * Eleven members – two appointed by each of the five commissioners, plus one from the TDC or EDC
  + Appointments/reappointments to all three committees are currently made by the BOCC.
  + PC and REAC appointments are currently for 1 year.
  + The Procedures Committee currently makes recommendations to staff and the BOCC.
* **Revisions**
  + The PC and REAC appointments will no longer be made by the BOCC.
  + The PC and REAC will now be two committees under the SMC.
  + The PC and REAC terms will now be for a period of two years.
  + Responsibilities of the PC and REAC committees will essentially stay the same except the PC will no longer make recommendations directly to the BOCC. PC recommendations will now be forwarded to the BOCC through the SMC.
  + Staff will keep an ongoing list of persons interested in serving on the PC or REAC for the SMC’s review when openings on the PC or REAC occur.
  + The REAC will continue to include a representative from the TDC or EDC. The person does not need to be a member of the TDC or EDC.
  + The BOCC will appoint the TDC/EDC member on the SMC. The SMC will appoint the TDC/EDC members on the REAC.
  + The SMC will be increased from eight to ten members by adding one member of the PC and one member of the REAC.
  + The PC and REAC will make appointments for the SMC by majority vote from each committee with approval from the SMC.
* **Additional Items**
  + Clarification: Any member of the PC who is also a member of the SMC will still refrain from voting on the qualifications of SMC applicants.
  + It is understood that members of all three committees should reside within Brevard County.
  + Revisions from the current meeting’s discussion will be incorporated into suggested language and redistributed to the committees for final review and approval.
  + Future consideration may be given to membership criteria for the PC.

### PUBLIC COMMENT

None.

### NEXT MEETING

An SMC, plus SMC/PC meeting will be scheduled for September 20, 2020.

### ADJOURNED

The meeting was adjourned at 4:31 PM.

### SUMMARY OF MEETING MOTIONS

No motions.

### ACTION ITEMS

1. Revisions for the Sanctuary Management Manual and Land Acquisition Manual will be incorporated into existing draft language per today’s conversations and the information will be redistributed to the Selection and Management Committee and Procedures Committee for review and approval.