



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
Central Area Parks Operations
840 Forrest Avenue
Cocoa, Florida 32922

**Cocoa West Recreation Complex Advisory Committee Minutes
November 1, 2021 6:00 p.m.**

Members Present

Betty Wells, Chair
Izeal Battle, Vice-Chair
Leartis Brothers
Jesse Guest

Members Not Present

Kim Gipson

Staff Present

Courtney Kellem, Central Area Recreation Superintendent
Felicia Fallen, Cocoa West Recreation Complex Recreation Coordinator

I. Call Meeting to Order

Vice-Chair Battle called the meeting to order at 6:03 p.m. as Chair Wells left message she would be running late.

II. Approval of August 2, 2021 Minutes

Mr. Guest made a motion to approve the minutes of August 2, 2021 as written. The motion was seconded by Mrs. Brothers. The motion passed unanimously.

III. Old Business

There was a brief discussion regarding the condition of the softball field and concession stand and timeframe that the field would be restored to a usable condition. The Committee also suggested that staff get creative and find a way to get the community interested in using the field and concession stand again.

Chair Wells stated that she would remain on the Cocoa West Recreation Complex Advisory Committee for a while longer.

IV. New Business

Chair Wells asked about the computer lab.

Mrs. Fallen stated that the lab has been closed because the computers that were donated for the lab were running too slowly to use, and that she would also didn't have enough staff to assist with the operation of the lab.

Mrs. Fallen stated that she had a conversation with the Parks and Recreation Director regarding the need for 10 new computers.

V. Report from Recreation Staff

Special Events

Mrs. Fallen informed the Committee that the Annual Harvest Fest was held on October 30, 2021 and had 42 participants.

Mrs. Fallen informed the Committee that Cocoa West Recreation Complex would be hosting its Annual Thanksgiving Dinner on Saturday, November 20th, but that it would not be a sit-down dinner; participants would drive up to pick up their dinners between 12:00 p.m. and 3:00 p.m. People wishing to participate will be asked to sign up in advance so staff knows how many meals they will need. Staff is also considering delivering some meals to those seniors that are not able to drive to pick up meals, but had not made a final decision on that.

Mrs. Fallen distributed flyers with all of the Thanksgiving Dinner information on them to the Committee for them to distribute to their churches and community to assist in getting the word out.

Program Reports

Mrs. Fallen stated that she was still waiting on the Alpha Kappa Alpha Sorority to contact her to let her know if they were able to find funding for the Children's Christmas Party.

Mrs. Fallen stated that because of two Christmas parades on the first and second Saturdays of December that staff is required to work, the community center would be closed. She further stated that she, and Ms. Berry had to take annual leave the last two weeks of December or they would lose those hours, so for these reasons there were not going to be any Christmas events at the community center this year.

Chair Wells asked for it to be noted that she was willing to put on a Senior's Christmas Dinner, but that due to the lack of staff to assist her she would not be doing it this year.

Attendance

Mrs. Fallen stated that attendance at the community center was slow.

VI. Report from Committee Members

No reports from the Committee members.

VII. Public Input

No public present.

VIII. Adjournment

Vice-Chair Battle adjourned the meeting at 6:45 p.m.

Signature Line for Betty Wells, Chair