

The following Board members were present:

Robert Abend
Clifford Barber
Bud Crisafulli
Roger Drabyk
Ralph Durham
David Foley
Luke Miorelli
Patrick Ription
Albert Underwood

The following members of staff were present:

Justin Caron, Assistant County Attorney
Dawn Verostic Development Services Assistant Manager
Claudine Mickle, Development Services Supervisor
Katy Schindler, Development Services Supervisor
Cherronda Juitt, Development Services Supervisor
Misty Shirah, Development Services Staff

Call to Order:

Chair *Bud Crisafulli* called to order the January 19, 2022, Brevard County Contractors' Licensing Board meeting.

Official Administrative Business:

Nomination and Election of Chair to the 2022 Contractors' Licensing Board

RJ Durham motioned to elect Bud Crisafulli for Chair. No other nominations were made. Motioned seconded by *Luke Miorelli*. Motioned carried unanimously.

Nomination and Election of Vice-Chair to the 2022 Contractors' Licensing Board

Roger Drabyk motioned to elect Luke Miorelli for Vice-Chair. No other nominations were made. Motion seconded by *RJ Durham*. Motioned carried unanimously.

Annual approval of the Contractor Licensing Regulation and Enforcement Code Inspectors Continuous Training.

Luke Miorelli motioned approving continuous training. Motioned seconded by *Robert Abend*. Motioned carried unanimously.

Old Business:

Personal Appearance

Charles Morris requests the Board approve his exam application for a Swimming Pool Unlimited Contractor

Mr. Morris' application did not meet the standard experience requirements needed for administrative approval. He was scheduled to appear at the August 18, 2021 Contractors' Licensing Board Meeting. He was not present nor did he notify licensing staff that he was unable to attend. The agenda item was there tabled to the next meeting.

Staff contacted Mr. Morris, and he acknowledged missing the previously scheduled meeting and subsequently requested the Board to allow him additional time to personally appear due to personal matters. The Board approved his request to delay his scheduled appearance at the October 20, 2021 meeting to the first scheduled meeting of 2022. Mr. Morris was noticed to appear at the January 19, 2022 meeting.

Mr. Morris was not present nor did he notify licensing staff that he was unable to attend the January meeting. Motion to deny the application for Swimming Pool Unlimited Contractor by *RJ Durham*. Second by *Robert Abend*. Motion carried unanimously.

New Business:

Applicants That Passed the Prometric, GITS and Prov Exams

Luke Miorelli motioned to approve, second *Albert Underwood*. Motion carried unanimously.

Administrative Transfers

Luke Miorelli motioned to approve, second *RJ Durham*. Motion carried unanimously.

Incoming Reciprocity Approval

Luke Miorelli motioned to approve, second *Robert Abend*. Motion carried unanimously.

Public Speaking Session:

No public speakers.

Reports:

Claudine Mickle, Development Services Supervisor

Planning and Development Department implemented a merge between Contractor Licensing and Customer Service. The new section will be named Development Services.

Claudine introduced Customer Service staff from the Building Department who were in attendance of the meeting, for training purposes. Claudine further informed the Board that cross training has been implemented.

Planning and Development Department implemented a merge between Contractor Licensing, Regulation and Enforcement and Code Enforcement. The new section will be named Contractor and Code Compliance.

Claudine added, Licensing Investigator Castellano will now report to the Manager, Mr. Brian Lock. Who in addition, is the newly appointed Planning and Development, Interim Assistant Director.

Licensing staff will begin training Code Enforcement on licensing enforcement.

Billy Prasad introduced himself to the Board, advising his new role within Planning and Development to oversee the Special Magistrate Hearing process for Contractor Licensing and Code Enforcement cases. Mr. Prasad added the merging of the two enforcement departments could help to provide additional staff and resources on issues the Board finds important.

Appointments to the Contractors' Licensing Board

Claudine advised the Board if they have not yet been contacted by their district Commissioner, then to please reach out accordingly for their two-year appointment.

Justin Caron, Assistant County Attorney

No report.

Bud Crisafulli, Board Chair

No report.

Members of the Board

No report.

Adjourn:

Meeting adjourned at 6:46 PM