

# NORTH BREVARD COMMISSION ON PARKS & RECREATION

**Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (N.B.C.P.R.), an advisory board, held Thursday, May 12, 2022 in the Brevard Room of the Brevard County Government Complex-North.**

## **Members Present**

Bianca Alaimo  
Arnie Benson  
Jane Cline  
Andrew Connors  
Amelia Robinson  
Randy Rodriguez

## **Members absent**

William Klein  
Koren Odermann  
Willie Taylor

## **City of Titusville Elected Officials / Staff**

Dan Diesel

## **Brevard County Parks & Recreation Staff**

Jeff Davis, Jr., North Area Manager  
Tex Loadholtz, Maintenance Superintendent  
Terry Parks, Recreation Superintendent  
Shirley Corliss, Administrative Secretary

## **Brevard County District 1 Commission Office Staff**

Cecilia Quist, Administrative Aide to Commissioner Pritchett

## **I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**

Arnie Benson called the meeting to order at 5:00 p.m. The invocation was given by Arnie Benson, followed by the Pledge of Allegiance.

## **I. Roll Call:**

Absent: William Klein, Koren Odermann, Willie Taylor

**Motion requested by Arnie Benson to excuse the absences. Motion by Randy Rodriguez, seconded by Amelia Robinson, accepted and moved by all.**

**AYE: Alaimo, Benson, Cline, Connors, Robinson, Rodriguez**

**NAY: None                      Carried 6-0**

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## II. APPROVAL OF MINUTES

Motion requested by Arnie Benson to approve the minutes from the April 14, 2022 meeting with last name (Rodriguez to Alaimo) corrections. Motion by Randy Rodriguez, seconded by Bianca Alaimo, accepted and moved by all.

AYE: Alaimo, Benson, Cline, Connors, Robinson, Rodriguez

NAY: None Carried 6-0

## III. REPORTS

**A. Miscellaneous Reports & Updates** - None

**B. Chairman's Report on Meetings** – No meeting

### **C. Advisory Board Members**

**Ms. Alaimo:** Ms. Alaimo visited her parks and stated that everything looks great.

**Ms. Robinson:** Ms. Robinson was not able to visit all of her parks but stated that everything is good.

**Ms. Cline:** Ms. Cline stated that everything looks great and she had no further report.

**Mr. Connors:** Mr. Connors was happy with the partnership between the Titusville YMCA for swimming lessons this summer with the summer camps. He feels this is very important and will be a great partnership.

**Mr. Rodriguez:** Mr. Rodriguez stated that the pad for the basketball court has been installed and looks great and has been very busy with lots of children. The Port St John boat ramp is in good shape and has been busy. Fay Park is looking good and teams are getting ready to start the busy season. Fay Lake Wilderness is coming along with the project there and Friendship Park is looking great.

**Mr. Benson:** Mr. Benson stated that Scottsmoor Parrish Park, Scottsmoor Landing look great. He is very impressed with everything at Holder Park. The park is home to the Little League that Mr. Benson's grandson participates with and he is very impressed with the condition of the fields and park.

**Mr. Klein:** Report provided prior to meeting, as he was not able to attend in person: I saw an article about Ormond Beach converting one of their parks into an all-native plant park. This has many advantages by eliminating the use of herbicides and insecticides. Native plants and local native animals have evolved together and are compatible. The plants provide habitat and food for pollinators, birds, and other wildlife. They will reduce pollution to the Indian River Lagoon.

The Garden Club of the Halifax Country, in partnership with the city of Ormond Beach, transformed Vadner Park from an unused green space full of invasive plants and trees into a native habitat full of plants like cinnamon fern, butterfly weed and coreopsis daisies — which is also Florida's state wildflower, an effort supported by the garden club in the early 1990s. The club, which is celebrating its centennial anniversary, incorporated the wildflower into its new logo.

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I would like to propose turning one of our parks or a large section of one of our parks into an all-native plant park. This could be used as a model to convince residents in Titusville to do the same with their yards and benefit the wildlife and people of Titusville.

[Dreaming Green: Ribbon-cutting ceremony held for city's first all-native plant park | Ormond Beach Observer](#)

Here is a website about using native plants for landscaping.

[https://homegrownnationalpark.org/?fbclid=IwAR341WbyYOVeDsGOW8iizcd\\_drwqgWNuF2wwCjBC-TfMai9vbPn9XmmGXuw](https://homegrownnationalpark.org/?fbclid=IwAR341WbyYOVeDsGOW8iizcd_drwqgWNuF2wwCjBC-TfMai9vbPn9XmmGXuw)

Here are videos about restoring nature by using native plants and no pesticides. This will restore habitat for wildlife and reduce pollution in the Indian River Lagoon.

<https://homegrownnationalpark.org/faq>

### **D. City of Titusville**

**Mayor Dan Diesel:** Mayor Diesel thanked staff for all they do. He recently participated in a Car Show fundraiser at Fox Lake Park and heard lots of compliments from residents and visitors that were impressed with the park. He is happy with Sandpoint Park. His grandson currently is participating in the Indian River Little League's season and Mayor Diesel was proud that his grandson is playing on the same fields that he played on when he was a child. Mayor Diesel recently attended a Family Fun Fitness day where they held a lifeguard training class. Mayor Diesel suggested that Parks & Rec partner with the Titusville High School Swim Team for assistance with lifeguards for the summer camps program. Mayor Diesel is pleased to hear that the partnership with Titusville High School for use of the pool has been resolved and will be utilized for Summer Camp this year.

### **E. North Area Parks Operations Staff**

**Jeff Davis:** Mr. Davis announced that an advertisement for the Caretaker position at Scottsmoor Parrish Park brought in two applications. He stated that interviews will be held soon and hopefully a caretaker would be in place in the near future in the park.

There was a community meeting held at the Gibson Center on Wednesday evening (May 11). All of the current tenants except Shining Stars came together to discuss future programs for the community. Benny Shaw has a basketball program currently running and Erika Robinson has a theater club. Representatives from Progressive Action Society, The Christian Life Center, Titusville Model Railroad, and the Titusville Terriers were advised that the yearly rent increase would be in effect at a rate of just over 1% (per contract requirements).

Mr. Davis announced that the Brevard County Board of County Commissioners passed an ordinance on May 3 regarding the Advisory Board Meeting limits. He stated that the information on the ordinance can be found on the Brevard County Board of County Commissioners website and that this topic would be on the agenda for the next meeting of the North Brevard Commission on Parks & Recreation.

Mr. Davis encouraged the members of the board to communicate with the public while they are out in the park to let them know the accomplishments of the department.

# NORTH BREVARD COMMISSION ON PARKS & RECREATION

## Terry Parks: NAPO Recreation Report

We resumed our STEM program at the American Space Museum on Friday, March 4<sup>th</sup>. Activity Description – this weekly activity allows students (ages 6 – 12 years) to learn, interact, and build a range of STEM kits empowering them to think like scientists while focused on individual learning and teamwork. The children from Sandrift Community Center will be attending on Friday, May 13<sup>th</sup>.

The Harry T. & Harriett V. Moore Cultural Center gave its final Brevard Public School Tour on April 28<sup>th</sup>. In total, there were 4,799 students from 18 schools that visited the Cultural Center from January through April.

The Summer Camp Program provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families. The program is offered to kids from Kindergarten to 6<sup>th</sup> Grade (ages 6 – 11 years) at five community centers throughout North Brevard.

**SCHEDULE:** May 30<sup>th</sup> – August 9<sup>th</sup> from 7 am – 6 pm.

### **Locations:**

- **Cuyler Community Center** (Mims)
- **Isaac Campbell Community Center** (Titusville)
- **Port St. John Community Center** (Port St. John)
- **Sandrif Community Center** (Titusville)
- **Walter Butler Community Center** (Sharpes)

**Cost:** Thirty dollars per child per day or ninety dollars per child/ per week. Extra cost for field trips applied. Discounts were available to families that qualified.

**Field Trips:** Each camp location offers campers the opportunity to attend 7 field trips – 4 in-county trips and 3 out-of-county trips.

### **PERSONS WITH DISABILITIES (PWD) CAMP**

PWD camp, also referred to as “Camp Inspiration,” is offered to teens and young adults with disabilities (ages 13 to 21 years). PWD Camp provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families.

**Schedule:** June 27<sup>th</sup>–July 1<sup>st</sup> and July 11<sup>th</sup> – July 29<sup>th</sup> from 9 am – 4 pm.

**Location:** Titusville Senior Center.

**Cost:** One hundred dollars per teen per adult per week. Extra cost for field trips applied. Discounts were available to families that qualified.

**Field Trips:** PWD Camp typically offers campers the opportunity to attend eleven field trips – six in-county trips plus five out-of-county trips.

### **FOX LAKE FAMILY CAMP OUT (Canceled)**

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A one-night family camp out featuring tent camping was held at Fox Lake Park. Activities included a star gazing, games, crafts, movie in the park, a guided hike, and tent decorating contest.

**Schedule:** April 30<sup>th</sup> - May 1<sup>st</sup>.

**Location:** Fox Lake Park in Titusville.

**Cost:** camp spaces are available at twenty-five dollars for a family of four and an extra five dollars for each additional family member with a limit of up to six per camp site.

### NAPO FOOD TRUCK RALLY

This event takes place at Chain of Lakes Park and is a weekly opportunity for the following dates: April 29<sup>th</sup>; May 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>; June 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup> from 4:30 pm – 8:30 pm.

North Brevard Food Truck Fridays supports local business, builds social capital, and improves community resilience by gathering Food Trucks at a local Brevard County Park making for a convenient and fun opportunity for citizens and visitors to explore and discover unique eats and treats that only the Space Coast can offer!

**Schedule:** April 29<sup>th</sup> from 5 pm to 9 pm.

**Location:** Sandpoint Park

### Tex Loadholtz: NAPO Maintenance Report

#### Space Coast Community Sports Complex

Sprigged 1.2 acres of the west football field into the existing Latitude 36 turf with Celebration bermudagrass. The Latitude has not performed well on the east coast, the Celebration is an aggressive sports turf which will combine with the existing grass and build a solid playing surface. Staff is pushing the new turf to have it well established by football season.

The 1,000 sq. ft of poor turf in the middle of the east football field which was replaced with new Bermuda sod last month is growing is well.

Renovation to the front restrooms at the playground is 90% complete and are looking great.

Replaced the sliding window to the press box at football.

In process of painting all handrails at each sports facility.

Continuing to seal and stain single rail wood fencing.

Continuing painting the parking bumpers throughout the park in respective colors. Bollards and other identifying safety poles have been painted yellow. All fire hydrants have been painted.

Coordinating removal of the dead canary date palm at the park entrance and replace with a thirty-gallon fox tail palm.

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Met with Road & Bridge for consultation in acquiring a proposal for construction of an asphalt road including speed humps to connect the soccer complex to the baseball complex. Currently the road ends at each location where constituents cannot travel the entire park via hard surface. Anticipate work to be completed this summer.

### **Walter Butler Community Center**

A new chain link security gate to the maintenance building has been installed.

Installed new fencing to contain the port-a-let, as there were frequent incidents of it getting turned over. The vendor refused to keep it there until security measures were taken. The por-a-let was returned this week.

The security cameras around the community center are becoming cloudy with the one in the lobby no longer showing on the main screen. Also adding a new cam to the exterior awning area. Coordinating with the vendor on proposals.

### **Manatee Hammock**

Currently one vacant Park Ranger position and one vacant Parks Maintenance Technician. Utilizing temporary staffing to assist with maintenance duties during vacancy.

Acquiring proposals for a new shade structure to cover the pickleball courts and shade to the social area outside the recreation hall.

Paver companies are non-responsive to proposal requests. Staff is coordinating pouring a new concrete slab in place of the existing. Considering staining and stamping the new deck decoratively.

Proposal to replace the roof, soffit and paneling on the east restroom building has been received and approved, coordinating with the vendor on a timeline. Replacing the concrete pedway at the approach and perimeter will be part of the improvements. Exterior painting of the building will close out the project.

Acquired quotes to seal & stain the large pavilion. Coordinating a start date with the contractor.

Working on establishing a living buffer between the entrance and first section of campers. A landscape design is complete, staff is presently seeking proposals.

A pre-bid meeting was conducted last week regarding the demolition of the old registration building. Contractors in the process and providing sealed bids for award. A notice to proceed will be issued by the end of the month. The concrete slab will remain and repurposed for a Ranger shed and other amenities.

Coordinating with BC Fire Rescue with asset transfer of Station #88 to campground to replace existing singlewide trailer for maintenance. Transferred building is double wide. FR is working on design of their replacement station, project remains on hold pending BCFR finalizing plans for replacement building. Anticipate December/January 2023 time frame.

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Coordinating with Purchasing Services on developing the scope of work for an invitation to bid the break down, hauling and set up of above structure.

Site review conducted to define location for new restrooms & laundry facility in the south west section of the campground. An existing design from RZK is desirable with a few size modifications which are under review. Civil engineering will determine swales or retention required, a twenty percent decrease in the footprint is anticipated due to retention which means the maximum size is likely four restrooms plus laundry. The surface water ditch south of the planned location cannot be used as it flows directly to IRL. The location was selected due to service & utility availability of five vacated sites. Updates will be provided as they are available.

### **Statham Park**

Coordinating the removal of a medium size live oak tree from the south/east bulb out. The tree is 60 percent contaminated with mistletoe and declining. Once removed another tree will be planted in vicinity.

Trimming vegetation growing under the boardwalk, recurring maintenance.

### **Marina Park**

Dog parks closed April 18 thru May 23 for improvements. Upgrades include removal of existing poor terrain, re-grading all areas, sodding both parks and installing mulch to each side of the middle fence and entrance for secure footing. The new sod was installed last week and is being irrigated daily.

Coordinating with the City on installation of two 15x30 foot shade structures for the dog park. One structure to be placed in each dog park parallel to the south fence line to provide shade. Timeline anticipated July/August.

Sodded the ramp areas of the skate park.

Acquiring proposals to asphalt two parking areas immediately north of the dog park which are currently grass parking. Due to heavy activity parking areas are worn to the soil.

Dedicating maintenance hours to the dog parks to Wednesday 11 am to 2 pm for better coordination of routine activity. Signage was posted for constituent information.

Provided temporary water supply to BMX area being shared with dogs during renovations.

All of the single rail wood fencing each side of the north road has been replaced.

Coordinating the replacement of three pavilions. New pavilions will be constructed with treated engineered wood with stainless steel hardware to replace the existing powder coated steel structures which are corroded due to riverside environment. Performed water table depth check to determine required footers. The County will request City of Titusville review and site plan recommendation.

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Scope of work for skate park lighting has been prepared and submitted to Construction Manager for review. City of Titusville to review site plan and permitting.

### **Sandpoint Park**

Coordinating with FPL with replacing fixtures in six light poles, anticipate completion by June 1. Replaced fixtures will be LED and improve luminesce in interior regions of the park.

The City of Titusville has purchased twelve 6' aluminum benches to be placed strategically around the park. Placement of the benches began this week.

Grounds receiving cultural practices including aerification to relieve compaction from heavy traffic and large events.

In conceptual phase of developing the scope of work for an all-inclusive playground. Details will be provided in future reports as they are available.

Coordinating the delivery and installation of a 24'x40' metal maintenance building this summer for equipment storage. Existing space in the concrete building to be re-purposed for janitorial equipment & supplies, employee break room and office space for the supervisor. Purchasing Services estimates bids will be advertised this month.

### **Rotary Park Riverfront**

Removed paint graffiti from the terminal platform of the dock as much as possible, the decks had to be sanded as graffiti remover was ineffective.

### **Veteran's Pier**

NAPO Electrician replaced five lights on the main pier. He has ordered five new fixtures and poles to replace the remaining lights that are out and damaged beyond repair. The distributor is experiencing shipping delays, anticipated shipping of project materials is mid-May. All work being completed in-house.

Removed one bench due to age and condition. Eight sets of surface mount bench legs have been received for replacement as needed.

City of Titusville requesting an engineered design for the relocation of the electrical box currently under the north pier. A new design should also assist in resolving all the other issues encountered with the electric system. Construction management is finalizing the scope of work to coordinate a competitive bid package for Purchasing Services to advertise. Timeline for repair will be coordinated so not to interfere with shrimping season.

### **Gibson Complex**

The irrigation pump to the football fields has been pulled for repair. Staff is working with the contractor on rush replacement. The fields are being hand watered with hoses to minimize dehydration.



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A pallet of pine bark was delivered for beautification purposes.

Installed a tankless water heater to the model railroad activity room.

New ADA access ramp constructed at Fighting Edge entrance.

Power washed all decks around concession/restroom building for football.

Unable to locate matching bricks for repair of north wall, replacing with white vinyl decorative fencing. A PO was issued to the contractor, materials are expected delivery by the end of the month. Updates will be provided until the project is complete.

Proposals received for replacing the middle playground unit and the poured in place surfacing in same play space plus under tire swing and monkey bars. PO issued to the vendor, anticipate 4 weeks for delivery.

FPL was contacted regarding the two lights which are out on the south/west corner of the building, a work order has been initiated.

Consulted with Road & Bridge on repair to the asphalt at the north entrance to the academy. Project to be scheduled this summer.

The concrete overhang on the east side of building H is being assessed for removal. Engineering will provide scope of work for demolition.

### **Campbell Park**

Reconstructed the landscape planter around the park entrance sign with landscape timbers.

Coordinated the towable boom lift to re-secure the high netting north of the basketball courts to the overhead cable.

Power washed pedways, pavilions, restrooms and kitchen floors.

Power trimmed landscape hedges and mulched all areas with pine bark.

Utilized the sports turf renovator on the softball field to improve skinned surface and eliminate lips in the transition areas.

A new commercial range has been ordered for the pavilion kitchen. The unit is scheduled for shipment from the manufacturer to the distributor the third week in July.

### **Blanton Park**

Re-supplied engineered wood fiber to playground surfacing.

North Area Parks received a check from Parrish Medical for parking, basketball court resurfacing, new basketball goals, playground replacement, pavilion repair, landscaping and ADA sidewalk. Site plan proposals

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from A&E are in review. Coordinating with Playmore and Nidy on the playground and basketball court. Working with BSN on adjustable goals. Design in progress.

### **Wuesthoff Park**

Trimmed vegetation and felled three trees from the east exercise trail.

Architect and Engineering preparing a task order for civil design for a pavilion and feasibility of Homer Powell renovations. Other improvements include resurfacing asphalt and stabilized parking.

Coordinating sealing the new decking with WoodRX prior to summer.

New exercise equipment has been ordered coordinating delivery and storage until the two pads can be formed and poured. Pour in place surfacing is included as part of the exercise experience.

The concrete pads for the exercise equipment are twenty-five feet by forty-five feet and must be complete prior to installing exercise equipment. Acquired updated quotes from contractor for pads for new PO as original one expired. Submitted revised location change per submitted signed sealed design with drainage calculations. Project on hold waiting on permit approval from the City since February 2021.

Demo and removal of two existing units complete in preparation for new equipment.

### **Fox Lake Park**

Ordered a new commercial range for the kitchen, anticipate shipment from the manufacturer to the distributor the third week in July.

Repaired several water leaks throughout the park.

Added engineered wood fiber to the playground surfacing.

Hosted numerous large events, including Earth Day.

In process of converting all overhead fixtures in the large pavilion to LED for improved lighting.

Coordinating with Environmentally Endangered Lands department on the purchase and installation of a floating kayak launch. Anticipated delivery of platforms and materials September. EELS will be doing the construction in-house.

### **WW James**

New irrigation system controller was installed last week, automatic watering schedule re-established. Staff was watering the turf manually operating zones while new one was on order.

Coordinating the delivery and installation of a 24'x40' metal maintenance building for equipment. Purchasing Services has the package, not out to bid yet – hopefully by May 13.

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### **PSJ Community Center**

The basketball courts were overlaid with new asphalt and have been re-striped – no ponding issues observed on the courts.

### **PSJ Boat Ramp**

Installed new double-sided entrance sign, receiving many compliments from boaters.

Consulted with FPL on replacement of the leaning parking light at the boat ramp. FPL has it on their dashboard with no date yet assigned.

Replaced numerous deck boards and bumper boards on docks.

### **Fay Park**

Utilizing the towable boom lift to access the top of the racquetball courts for debris removal tossed from below.

Replacing the pressure tank for the irrigation system to the ball fields.

Assisting little league in removing the high backstop netting which is torn and in disrepair. The league plans to replace in the future.

Experiencing issues with the basketball lights. Researching best replacement fixtures, supply chain issues could delay receipt of new lights. Updates will be provided.

Coordinating the delivery and installation of a 24'x40' metal maintenance building to replace the one damaged in hurricane Irma. Building not out to bid as of this report.

### **Fay Lake Wilderness Park**

The north playground has been demolished, removed and has been posted informing the public. A new play system including a shade cover and swings is on order. Anticipate July/August for delivery and installation of the new system.

The cattails at the boat launch area were treated with aquatic herbicide by Mosquito Control and are showing evidence of decline. Additional treatments to continue around the lake to reduce mosquito breeding.

### **Nicol Park**

New playground has been ordered, demolition of the existing playground scheduled to begin Monday, May 16. Delivery of new playground scheduled for Wednesday May 18, with installation to follow. Projecting the new playground to be open for play the second week of June.

Coordinating power washing and painting interior and exterior of the restrooms.

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### **North Brevard Senior Center**

Repaired parking lot holes with cold patch asphalt.

Repaired electrical wall outlets in gold/silver room.

Trimmed landscape hedges and trees from around the building.

Replaced numerous boards and handrails to Vern Jensen crossover.

Coordinating pressure washing and sealing the entire deck surrounding the stormwater pond.

### **Stuart Park**

Sustained recurring vandalism at various locations throughout the park. Trail cams which were installed to deter activity, were stolen shortly after installation. Working on alternative surveillance with use of onsite internet, wireless routers and cameras for live and recorded activity. Installation of an eight-foot-tall chain link fence to protect new surveillance equipment is complete. A work order for internet survey has been generated.

The pavilion needs to be removed and replaced due to age and condition. Coordinating with construction management on replacement. The PO has been received by the vendor. There is a 28-week production and delivery timeline, with anticipated delivery September. Colors for both metal roof and powder coated frame has been selected – green roof, brown frame.

### **Chain of Lakes**

The deck and stringer replacement of the middle crossover bridge is complete. All work completed by in-house staff, looks great and receiving many positive public comments.

Coordinating with a contractor for the roof replacement to the soccer concession/restroom building. The existing roof shows signs of corrosion and is deteriorating. Work is scheduled to begin the week of May 16.

Upgrading the plumbing and replacing all fixtures, urinals, toilets and sinks in the trailhead restrooms, along with a new pressure tank complete.

The removal of a large bee hive from underneath caretaker home is complete and relocated.

Coordinating with sports turf contractors on the replacement of 5 acres of turf to the north half of the west soccer field and 2 acres to the east lighted field. Once improvements begin the fields will be closed until grow-in is complete. It is hopeful to have both fields open for play by sometime in August.

Preparing and manning recurring weekend softball tournaments.

Utilized the new turf renovator to remove lips and condition the clay on two fields, will continue with field improvements as time permits.

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### **Cuyler Park & Community Center**

The old pickleball lines are being removed this week, re-stripping of new lines is scheduled to be complete next week. The gym will be closed Monday through Friday to give time for paint to cure.

In the process of removing the old and replacing with new chain link fence south of the playground.

Added common areas of park to lawn maintenance contract for service due to extended maintenance technician vacancies.

### **Harry T Moore**

Installed a new bicycle rack at the entrance to the cultural center.

Proposals to improve surveillance from replica house to the cultural center with wireless cams and monitors has been approved. Replacing the system inside the cultural center. Coordinating with the vendor on a timeline for installation. Additional cams were placed at the entrance gate.

Quotes have been received and approved for the purchase a 12x24' storage shed for tables, chairs and other equipment.

Hired temporary maintenance staff to assist with exterior duties due to position vacancies.

### **Hatbill Park**

Repaired the west side of the concrete landing at the base of the handrail for the aluminum ramp. The platform had to be cored, doveled, formed and poured as part of repair. All repairs were complete in-house.

Weekly inspection of park and removal of debris from bon fires. Monitoring new park rules sign at the boat launch ramp. Third sign to be installed since June 2021 due to vandalism.

### **North Brevard Exercise Trail**

The trail was cleared of debris and overhanging branches.

### **Holder Park**

Coordinating proposals for reshaping the east parking lot and stabilizing with shell material. Also adding stabilizing materials to the west pavilion entrance road.

Installed end caps to bleachers where necessary.

Repairs to the lift station pumps to the restrooms complete. Port-a-lets brought it during the time the pumps were inoperable.

### **Rails Trail**

The installation of two signs at each end of the trail provided by FDOT to read "Kurt Echin Memorial Trail" have been installed.

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Continue to paint over graffiti on the pedway as it occurs. Monitoring and removing graffiti from trail signs. Signs and trash receptacles stolen or vandalized with frequency, staff continues to replace as necessary.

### **Parrish Park Scottsmoor**

The irrigation controller has been replaced for the ball field irrigation system. The unit took weeks to arrive due to supply chain issues. Staff continued to manually control the system during the delay to keep the turf growing.

### **Scottsmoor Landing**

Frequent mowing of Serenity Park for community use.

### **Singleton Tennis Courts**

Parking area improvements have been changed to re-shaping and stabilizing with millings. Cost for project design and permitting were not cost effective considering the size of the project. We are requesting exemption from SJRWMD correspondence for the addition of asphalt millings as alternative to paving. This project will be incorporated into the large-scale improvement plan to include new restrooms.

New park sign has been delivered. Installation will be scheduled once parking improvements are complete.

### **Sandrift Community Center**

The shade cover for the swings was re-designed and enlarged to 50'x30'. POs have been provided to the vendor. The shade structure will tie into the playground replacement nicely coordinating the installation of both at the same time. Timeline is mid-summer.

### **Parrish Park Titusville**

Voids have been identified in the north seawall of the parking area. We have a PO and executed task order to A&E with a notice to proceed initiated. Plan includes excavation of the washout around the outfall on the north end of the park and replacing the entire pipe from the seawall to the collection box in the first phase. Certificates of Insurance have been provided.

Numerous vehicles rutting up and performing donut type activity in beach area. Grading activity areas with frequency to minimize washouts.

### **Veteran's Park**

Replaced the pulleys on top of the flag poles utilizing the towable boom lift.

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### **Flap Parrish Trailhead**

Project continues to move through the process. CPH has submitted 100% design to FDOT presently under review. SJRWMD permit has been obtained. Titusville has approved the variances and parking space issues and will issue permit to a contractor when chosen. We have received a revised schedule from CPH. Projected 373 days from start to finish. Upon final approval, the project will go through Purchasing Services for solicitation.

### **Other**

The new emergency action plans for all occupied dwellings are complete.

All employees currently in weekly training implementing the new department Safety Manual.

All maintenance employees meeting BMP's in practicing the new department policy in standards manual.

The bid package to advertise for the replacement of park entrance signs at Fay Lake Wilderness, Manzo and Chain of Lakes parks was expanded to add 14 other signs throughout the department. The package is being developed for advertisement.

Parks maintenance staff operated between 65% and 71% capacity this past month if all employees were on the clock, there is currently 15 vacant maintenance positions. Present vacant positions include: Parks Repair Technicians (6), Parks Maintenance Technicians (9).

All employees are participating in the new Leave Management and Time Management systems improving operation functions and accountability.

All inspections received to include bleachers, boat ramp/docks/fishing piers, elevated platforms/crossovers/boardwalks and playgrounds.

All equipment serviced and maintained by in-house staff led by the Equipment Mechanic. The mechanic also coordinates fleet vehicle maintenance and provides data and recommendations for budget consideration.

The NAPO Electrician provides service, troubleshooting and repair to majority of all electrical needs area wide. He provides classroom sessions to employees for training enrichment and is the direct link with MUSCO for sports field lighting management. Parks & Recreation is benefactor of his knowledge and immediate availability saving the County expenditures otherwise.

Medium size construction projects and numerous fabrications and repairs are made in-house led by the NAPO Carpenter. Brevard County is benefactor of his abundant skill set and creativity resulting in costs savings otherwise expended.

The Storekeeper creates requisitions for equipment, services and supplies for all North Area parks and facilities. She coordinates requisitions with Purchasing, Finance, Asset Management and other departments. She maintains a computerized perpetual inventory system; issues supplies on approved requisitions and/or

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charges to appropriate accounts and completes material requisitions while preparing requisitions for stock replacements.

### **Invasive Plants**

Area Landscape Technician treating Brazilian Pepper Trees and other invasive terrestrial plants along with staff throughout all North Area parks with frequency. He is also monitoring air potato beetle activity in parks where distributed as biological control method. Second application of Pre-emergence was completed in March and early April wall to wall on all sports fields. The goal of instituting a pre-M program is over time to reduce the germination of weeds in athletic turf thereby decreasing labor costs and herbicide applications. The Landscape Technician oversees the turf management program along with numerous horticultural duties.

**Report** covers highlights of the month. Daily maintenance, repair and care of all parks, community centers, educational, cultural & recreational facilities are entirely made possible by an unbelievable group of employees.

### **IV. Presentations and/or Recreation Partner Reports:**

#### A. Special Olympics

### **Mission**

The mission of Special Olympics Florida / Brevard County is to provide year-round sports training and competition in a variety of Olympic-type sports for people with intellectual disabilities who wish to participate, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in the sharing of gifts, skills, and friendship with their families, other Special Olympics athletes, and the community.

The ultimate objective of Special Olympics Florida is to help people with intellectual disabilities participate as productive and respected members of society at large, by offering them a fair opportunity to develop and demonstrate their skills and talents through sports training and competition, and by increasing the public's awareness of their capabilities and needs.

Special Olympics Florida, Inc. is a 501(c)(3) charitable organization.

### **Diversity and Inclusion**

Special Olympics Florida is committed to promoting unity and creating a community of belonging, inclusion, respect, growth and development by valuing, encouraging, celebrating and supporting our diverse athletes, staff, coaches, family members and volunteers. We embrace non-discriminatory practices and policies and provide equal access to opportunities for employment, advancement, volunteering, and athletic participation.

Mr. Connors asked if the organization has any currently locations in the Titusville Area. Ms. Kline answered that the only current location in Titusville is the River Lanes Bowling Alley.



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Mayor Diesel stated that there may be lots more participation if facilities in Titusville are available for use. He stated that he is hopeful that they are also able partner with local high schools in the future. Mayor Diesel explained that for the kids, including his nephew Chris, the Special Olympics doesn't change his life, it is his life.

**Motion requested by Mr. Benson to approve the Special Olympics for Recreation Partner, Motion made by Bianca Alaimo, seconded by Randy Rodriguez, accepted and moved by all.**

**AYE: Alaimo, Benson, Cline, Connors, Robinson, Rodriguez**

**NAY: None Carried 6-0**

B. Tooley Community Development Group – Not Present

**VI. OLD BUSINESS** - None

**VII. NEW BUSINESS** – American Legion Hall of Fame

Mr. Benson was recently presented with a plaque honoring his 50 years of dedication and was inducted into the American Legion Hall of Fame.

**III. Public Comment:** Stan Johnston: Mr. Johnston came to speak about the sewage spill & spraying that occurred in December at Sand Point Park. He had a few signs that he placed in front of the podium while he spoke. He also provided the Board Members with a handout. Mr. Johnston is a registered professional engineer. Mr. Johnston stated that the sewage spill began in December at the pond in Sand Point Park. The fountain in the pond continued to run until it was stopped on February 18. He stated that the FDEP and the City of Titusville was not truthful with this information regarding the spill and the fish kill. He stated that there is a GAG order and that people should be talking about this.

Mr. Davis stated that he contacted Kevin Cook and Shawn Stoffer with the Public Works Department in the City of Titusville and they were handling this spill as it did not fall under the responsibility of Brevard County Parks & Recreation.

**Motion requested by Mr. Benson to adjourn, Motion made by Jane Cline, seconded by Randy Rodriguez, accepted and moved by all.**

**AYE: Alaimo, Benson, Cline, Connors, Robinson, Rodriguez**

**NAY: None Carried 6-0**

**Meeting adjourned at pm**

**Public present:   3**

**Public comment cards:   1**

**Members present   6**

**Staff present:   5**

**City staff:   1   Total:  15**

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Respectfully submitted,  
Mr. Arnold Benson, Chair  
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