

**Minutes from the January 17, 2024
Brevard County Contractors' Licensing Board
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The following Board members were present:

Bud Crisafulli
Roger Drabyk
Ralph (RJ) Durham
Brian Fleis
David Foley
Kerry Gardner
Patrick Ripton
Albert Underwood

The following members of staff were present:

Justin Caron, Assistant County Attorney
Dawn Verostic, Development Services Manager
Claudine Mickle, Development Services Assistant Manager
Katy Schindler, Development Services Supervisor
Cherronda Washington, Development Services Supervisor
Misty Shirah, Development Services Supervisor
Marc Smith, Manager Contractor and Code Compliance Division
Denny Long, Supervisor Contractor and Code Compliance Division
Maggie Castellano, Contractor and Code Compliance Officer
Ashton Styron, Contractor and Code Compliance Officer

Call to Order:

Chair *Bud Crisafulli* called to order the January 17, 2024, Brevard County Contractors' Licensing Board meeting.

Official Administrative Business:

Nomination and Election of Chair to the 2024 Contractors' Licensing Board

Motion to nominate Bud Crisafulli for Board Chair by *RJ Durham*, second *Kerry Gardner*. Motion carried unanimously.

Nomination and Election of Vice-Chair to the 2024 Contractors' Licensing Board

Motion to nominate Albert Underwood for Board Vice-Chair by *Kerry Gardner*, second *RJ Durham*. Motion carried unanimously.

Annual Approval of the Contractor and Code Inspectors Continuous Training

Motion to approve *David Foley*, second by *Patrick Ripton*.

Old Business:

Request for Show Cause Hearing

Timothy Sanders, Individual, Roofing Contractor, RF0326

Claudine Mickle introduced the item. This matter was previously brought before the Board at the December 2023 meeting where the Board heard testimony from complainant Lisa Hogreve. The Board had motioned to table the request reasonable time for the parties to come to agreement and for staff confirm any other complaint history of Timothy Sanders.

Claudine Mickle confirmed there had been four other complaint cases filed against Mr. Sanders in the past and provided the details to the Board.

Mrs. Hogreve was present. She stated she had emailed communication to Mr. Sander's legal representative on December 21, 2023 and had not received a reply.

The Board requested in the future that staff provide the complaint history at the time of the Request for Show Cause Hearing.

David Baker, Attorney for Timothy Sanders addressed the Board. He stated he had not been able to reply due to office closure for the holidays and not being able to consult with Mr. Sanders due to other pressing business. Mr. Baker requested a 30 day delay of the Request for Show Cause Hearing to allow time for communication between his client and Mrs. Hogreve.

The Board discussed the amount in the judgment and how a contractor reasonably would pay such an amount rather than risk their license. Further, Mr. Baker was told that since the Show Cause Hearing would be in about a

month anyway and to use that time to communicate as he was requesting in the delay.

Motion to move forward with the Show Cause Hearing unless a settlement is reached between parties by *Albert Underwood*, second by *Kerry Gardner*. Motion carried unanimously.

New Business:

Applicants That Passed the GITS and Prov Exams:

RJ Durham motioned to approve, second *David Foley*. Motion carried unanimously.

Citation Report:

The Board reviewed the report.

Public Speaking Session:

No public speakers.

Reports:

Claudine Mickle, Development Services Assistant Manager

No report

Justin Caron, Assistant County Attorney

No report

Bud Crisafulli, Board Chair

No report

Members of the Board

No report

Adjourn:

Meeting adjourned at 6:54 PM