

NORTH BREVARD PUBLIC LIBRARY ADVISORY BOARD MEETING MINUTES

January 23, 2025

Members Present

Constantine Daniel, District 1 - Chair
Michelle Canha, District 2
Ashley Scott, Port St. John
Patsy Shearer, Cocoa
Janis Shellabarger
Loretta Wilson, District 2
Suzanne Noel-Copeland

Others Present

Wendi Jo Bost, Library Services Director
Shelley Macon, Port St. John Library Director
Karen DiNatale, Administrative Assistant
Terry Mazeika, Friends of the Port St. John Library President

Call to Order

The meeting was called to order at 10:01 a.m. by Constantine Daniel.

Approval of Minutes

A motion was made by Janis Shellabarger to approve the minutes for the October meeting; the motion was seconded by Patsy Shearer. The motion to approve the minutes as written unanimously carried.

Correspondence

None.

Library Services Director's Report

The theme for summer reading has been changed to Summer on the Space Coast and is relative to space, nature, Indian River Lagoon, and things special about our community. We will be creating our own artwork and bringing back the popular Astro Duck, created by Daniel Hearn.

Over 800 people visited Cape Canaveral Library's Trunk or Treat Haunted Library at the end of October.

Staff from all over the county participated in the book cart drill team. We won second place for the mobile library in the Rockledge parade and in the Merritt Island parade.

The Satellite Beach flooring project is complete. It was a major renovation because the entire collection was moved and the shelving redone.

Ms. Bost participated on a committee for an elevator maintenance services RFP for the county. There is a separate contract for the elevators in the library.

An application for state aid has been submitted. This is a detailed and in-depth process.

Eight staff members attended a TLC [Tech Logic Corporation] users conference which discusses things such as the future of libraries and upgrades to the system. TLC is the system we use to check in and check out media, register for a new library card, etc.

Morgan Roth [Library Operations Specialist] has been hired. She is talented in art, communications, marketing and Lean Six Sigma. Ms. Roth is also the last of four positions expressed as needed by Directors when Ms. Bost started at the library: Trainer, HR Specialist, Youth Services Coordinator, Library Operations Specialist.

One hundred twenty-six children in costume came through the administrative office for the holiday parade.

The carpeting project for the Cocoa library has been put on hold since looking for a new security camera system has taken priority. We hope five locations will have a new system this year, adding the rest of the libraries later. There is a new law coming into effect that requires videotape of credit card transactions; these would also be covered by the new camera system.

The United Way campaign is almost finished with funds raised that passed \$53,000.

We are expanding our library of things which includes memory kits, ukuleles, and heart monitors. We are working with the American Heart Association to teach people about heart health.

We are planning a community fair in the Cocoa library. Community organizations are brought in to inform the community about available resources.

Ms. Bost attended PCRC meetings held by Chief Gillespie and some of the council members of the city of Melbourne. It helps the heads of Martin Luther King, Melbourne, and Eau Gallie libraries to connect with the police department and build a relationship.

About thirty-five people attended the soft opening of the River House after renovations were completed. A children's sensory program was the first big event held on January 13, 2025, attended by seventy people. We are starting a silent book club on Thursday mornings from 10:00 to 11:00 a.m. After reading silently, people have the option to discuss what they are reading. Space Coast Therapy dogs will come through once a month.

The county is working with Space Coast TV to film a new welcome video.

We are doing budget workshops for the new commissioners to understand our budget and expenditures. All departments will be submitting budget proposals.

Ms. Bost appreciates having Dr. Lisa Montgomery, Community Support Advocate, to connect with patrons and staff dealing with life issues and help direct them to resources.

The winners of the holiday gingerbread house contest are DeGroodt Library in first place and Mims Library in second place.

We are partnering with Circles of Care to bring their mobile unit to hot spots identified in the community. They will be at DeGroodt Library on Wednesdays and Eau Gallie Library on Thursday mornings.

The gazebo at Port St. John has been removed.

Shelley Macon reported on something new at Library Con 2025: each library will have library card buddies (like Poke'mon cards) and have online buddy battles. Library Con will be held at Melbourne Auditorium on February 23, 2025.

We received an Innovation Grant of \$7,500 for River House. We give them a list and they purchase the things we want for things such as an outdoor garden and an art display.

Personal Appearance

None

Unfinished Business

None

New Business

Ms. Bost wants to find new ways to support the Friends groups. Ms. Terry Mazeika, President of Port St. John Friends of the Library, would like to have a way for Friends groups to meet. Discussion ensued.

Comments by Public

None

Comments by Board Members

Announcements

The next meeting of the North Brevard Library Advisory Board is April 10, 2025 at the Port St. John Library.

Adjournment

The meeting adjourned at 10:55 a.m.

Recorded by Karen DiNatale
Approved April 10, 2025