



MERRITT ISLAND REDEVELOPMENT AGENCY

COMMERCIAL FAÇADE IMPROVEMENT

GRANT PROGRAM

The Merritt Island Redevelopment Agency (MIRA) sponsors a Commercial Façade Improvement Grant Program to benefit property owners in the MIRA redevelopment area. Pre-application counseling may be obtained by calling the Merritt Island Redevelopment Agency, at (321) 454-6610.

APPLICANT'S NAME: _____ **PHONE:** _____

Applicant's Email Address: _____ (not required but appreciated)

Applicant's Mailing Address: _____

Address of property being improved: _____

Name of Business to occupy Property (if known): _____

ESTIMATED COST OF PROJECT: _____ **AMOUNT REQUESTED** _____

(The grant funding shall be 50% of the project cost up to \$17,500 (Subject to available funding).)

PLEASE ATTACH THE FOLLOWING:

- 1) Copy of deed/proof of ownership w/Legal Description.
- 2) Detailed/itemized description of planned improvements. Drawing or Rendering if available.
- 3) Photographs of current condition (include three or more 3 X 5 color photographs).
- 4) Two estimates/quotes/bids for all costs associated with the project.
 - o Estimates/quotes/bids must list individually all items of work to be performed with price for each item.
 - o Owner "sweat equity" hours will not be credited as matching value.
- 5) List of applicable permits.

SIGNATURE OF APPLICANT

DATE: _____

PRINT NAME

Completed applications should be submitted (with required attachments) to:

Merritt Island Redevelopment Agency
2575 North Courtenay Parkway - Room 207
Merritt Island, Florida, 32953

Applications will not be processed until all information is submitted. Incomplete applications will be returned for required elements. Applications submitted to MIRA will be date-stamped as received, logged and reviewed for completeness. Complete packages will be reviewed by the MIRA Beautification Committee, who will then make a recommendation to the MIRA Board. Recommended application packages will be placed on the next available agenda for MIRA Board for final approval and funding. Approved applicants will be scheduled for agreement execution. A final notice to proceed with the project will be issued by MIRA. **It should be noted that an application can be submitted to the Beautification Committee for consideration of approval, if the work proposed on the application has commenced no more forty-five (45) days before submittal. If the work is completed before submitting the application, it will not be accepted.**

IF THE APPLICATION IS NOT APPROVED BY THE MIRA BOARD OF DIRECTORS THE APPLICANT UNDERSTANDS THAT THE GRANT OR PORTION OF THE GRANT MAY NOT BE AWARDED.

Apply date stamp below (for office use – date received):