

Catherine Schweinsberg Rood Central Library

ADVISORY BOARD MEETING MINUTES

November 23, 2021

12 P.M. Meeting Room 3

1. Members Present

Karen Calle- Absent

Jean Morgan

Patsy Shearer

Lori Wilson

Wanda Brown, Library Director

Miriam Fuentes, Library Secretary

2. CALL TO ORDER

The Central Brevard Library Advisory Board meeting was called to order at 12:12 by Chairperson, Ms. Jean Morgan

3. Acceptance of Minutes

Board members approved the Minutes of the September 28, 2021 regular meeting with a motion to amend the wording in the minutes from "Patsy proposed replacing Karen Calle since she is very sick and can't attend the meetings" to read "The Board of County Commissioners need to replace the fifth member of the board to make sure a quorum is achievable in future meetings"

4. Correspondence

None.

5. Chairman's Report

None.

6. Financial Report

No financial report

7. Director's Report given by Wanda Brown

Personnel updates: Library Director, Wanda Brown, is in the process of hiring a Mobile Library Supervisor; 3 candidates have been interviewed. A final decision will be made after a second round of interviews. The new supervisor will be in charge of the Mobile Library which will include a computer lab on wheels. The Mobile Library will be able to issue library cards and allow patrons to check out their holds. Patsy Shearer suggested that the Library work more with the Public-School Board and invite teachers to come and see what we have to offer. We have another job posting, a Library Assistant 2 for in the Creative Lab to replace Kylie Taffer. Kylie moved to our Youth Services department. We are in the

process of advertising for a part time custodian to replace Mathew Winter. Mathew is working in Circulation; he is no longer part of the custodial team. Two new programs starting in January 2022. A social worker, paid by a NEFLIN grant, will be able to help patrons with housing and human services benefits. Patrons will be able to make appointments or walk-in during service hours. The position will be for 9 months, will be based here at Central but will also travel to other libraries. Wendi Bost, Library Services Director has setup a housing navigator 2 days a week. Patrons will get questions answer about rental assistance and the programs housing has to offer. They will get help with filling applications also. Lori Wilson asked as to why the Florida Today newspaper hasn't been told about all the new programs coming to the libraries.

The Creative Lab is adding a lot of new programs. One of them is Ask a tech. Sessions are 30 minutes each and they are one on one. Youth Services is also adding more programs. They have story times for little ones and a Grinch Christmas Party on December 18th.

The Markstein Quartet will be here Sunday December 19th at 2:00 to offer a free concert.

Movies are back twice a month in January. They will be every other Thursday at 1:00 PM in Room 1.

AARP is coming back in January to do tax aide. Appointments will be required. They will start preparing taxes in February through April 15.

Health heroes will offer vaccination outreach event to children on December 7th to January 4th in Room 1.

We are experiencing a huge increase in requests for the use of meeting rooms.

The plumbing project for the north end of the building is scheduled to start Wednesday and will take around 2 to 3 weeks. Water being out since September and we now have the necessary permits from the City of Cocoa. Another project for the South end of the building will follow up later.

We are meeting with Fire Chief since the sprinkler and control panels for fire alarm need to be upgraded. Massive projects beginning of next year.

Board members asked about the status of the credit card machine, still not working. Wanda said she reported it twice to County IT, she will email them again. Jean would like to be here when they are here to fix it.

8. Gift Shop Business

None

9. Personal Appearance

None.

10. Unfinished Business

None.

11. New Business

None.

12. Comments by the Public

None.

13. Adjournment

Meeting was adjourned at 1:00 p.m.