

Minutes – Melbourne Library Board

JANUARY 18, 2022

A meeting of the Melbourne Library Board was held at Melbourne Public Library, 540 E. Fee Avenue, January 18, 2022.

Present

- Nancy Dillen, Chairperson
- Judy Davis, Vice Chairperson
- Diane Bryant, Member
- Janet Kull, Member
- John Greaves, Member
- Brenda Reilly, Library Director, Eau Gallie Public Library
- Irma Fordham, Library Director, Melbourne & Dr. King, Jr. Public Libraries
- Jan May, Recording Secretary

Absent

None.

Call to Order

The meeting was called to order at 3:12 P. M., by Nancy Dillen, Chairperson.

Approval of Minutes

Minutes approved as stated for the November 16, 2021 meeting.

Public Comments

None.

Unfinished Business

Nancy provided two copies of draft letters regarding the proposed expansion of the Eau Gallie Public Library to be sent to the Brevard County Library System Board and the Melbourne City Council. After Board discussion it was agreed to present the draft that Nancy created to the Brevard County Library System Board first.

The Board voted and approved The Melbourne Library Board 2022 Meeting Schedule.

The Board conducted an election of 2022 Board Officers. Janet nominated Nancy to serve as the Chairperson, Nancy consented, all members were in favor, motion carried/passed.

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Janet nominated Judy to serve as the Vice Chairperson, Judy consented, all members were in favor, motion carried/passed.

Director's Report

Eau Gallie Library

Brenda stated she has been at the Eau Gallie Library for about two months. She feels she knows a lot more about the staff and building.

Currently the library is looking for two Library Aides. All other departments are fully staffed. They have been interviewing for one of the positions. The other position is still posted for one more week. Judy asked if the library was having problems getting people to apply. At times applications are received where the applicant does not meet the qualifications. Over the last year the library has been having to re-advertise positions. Judy asked if the problem was due to the pay offered. Brenda stated the problem could be from a combination of things.

The lobby doors being repaired has been completed. Last week there was a pre-bid meeting for additional work on the outside air handlers.

The library had new DVD shelving installed, that the Friends of the Library provided.

The library has a very successful Polar Express program in December. The program had about 30 kids participate, 60 people in all. Because of the success the library may do the program again next December. The library is talking about bringing back the night-time Nerf and board games in the spring.

The first and third Saturday the Ukulele group meets at the library.

All libraries will be celebrating Black History Month in February. The library chose to highlight Zora Neale Hurston because of her connection to Eau Gallie. The plan is to make flyers, information booklets and a display.

On February 23rd at 11 A. M. there will be a Peace Pole Dedication located in the Eau Gallie Square with butterfly plants around. Brenda looked into purchasing Monarch Butterflies to release at the event. Upon investigation the winter months are not a good time to do this for the butterflies will stay here to eat and not go South as they should. Flyers will be made, bookmarks purchased and a display to advertise the event. Additional Monarch Butterfly books have also been purchased.

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The library has been working on filling three vacant positions in the Circulation Department. A candidate has been selected for the Library Aide position. The other position is a full time Library Assistant II. The position was originally advertised as part-time and has been modified to full-time. The library was unable to select a qualified candidate and will have to re-advertise the position. There were ten applicants, seven of the applicants were called and they were not interested in full-time employment. One applicant was interviewed, but was not the right person for the position. The library is in the process for selecting a candidate for the Library Assistant I position. Very few applicants applied.

Melbourne was one of the libraries selected to host a Community Support Advocate/Counselor. She will also visit Titusville, DeGroot and Central Libraries. The Advocate will begin visits on January 24, 2022. She will be providing support and guidance to anyone that needs it that comes to the library. She will be guiding people to the right services that they need.

The Friends of the Library will be having a big book sale from February 23 – 27, 2022.

Dr. Martin Luther King, Jr., Public Library

A candidate has been selected for the new Library Aide position. Once this position is filled, the library will be fully staffed.

The library will host AARP volunteers for tax preparation. Tax preparation will begin in February, on Mondays and Fridays, from 9:00 A. M. - 3:00 P. M. Volunteers are currently at the library on Mondays and Fridays, 9:00 A. M. to 12:00 P. M. to schedule appointments.

Yesterday there was an article in Florida Today which included pictures of The Dr. King Library staff. The Peace March that is usually held on Dr. Martin Luther King, Jr. holiday was cancelled because of COVID, they hope to resume next year.

Other Business

None.

Next Meeting Date and Adjournment

Next Library Board meeting will be on Tuesday, February 15, 2022 at 3:00 P. M. at the Eau Gallie Public Library and the County Library Board on Thursday, January 20, 2022 at 3:00 P. M. at the Suntree/Viera Public Library.

The meeting adjourned at 3:52 P. M.

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s/Nancy Dillen
Board Chairperson

s/Jan May
Recording Secretary