



BOARD OF COUNTY COMMISSIONERS

**Public Works Engineering**

2725 Judge Fran Jamieson Way  
Building A, Room 204  
Viera, Florida 32940

## RIGHT-OF-WAY/EASEMENT PERMIT APPLICATION Commercial or Utility

### Project Information

\_\_\_\_\_  
Tax Account No.      Site Address      City      Zip Code

Description of work to be done:

### Property Owner / Utility Owner Information

\_\_\_\_\_  
Owner or Company Name      Contact Name

\_\_\_\_\_  
Street Address      Apartment/Suite No.

\_\_\_\_\_  
City      State      Zip Code

\_\_\_\_\_  
Phone Number      Email address

### Applicant Information, if other than Owner:

### Contractor

### Engineer

\_\_\_\_\_  
Applicant Name      Contact Name      License No.

\_\_\_\_\_  
Street Address      Suite No.

\_\_\_\_\_  
City      State      Zip Code

\_\_\_\_\_  
Phone Number      Email address

### Schedule of Fees Required at the Time of Submittal

Type	Fee	Quantity	Total
Processing Fee			
Projects over \$200,000 (Certified Cost Estimate Required)			
Storm Sewer Construction			
Stormwater Discharge			
Sidewalk Construction			
Commercial Driveway (Temporary, per each connection)			
Commercial Driveway (Permanent, per each connection)			
Engineering Revision Review (Projects under \$200,000.00)			
Engineering Revision Review (Projects over \$200,000.00)			
Paved Road Open Cut, per each cut			
Jack & Bore/Directional Bore, per each (all approved tunneling methods)			
Utility Open Pits including short side service connections			
Roadway/Intersection improvements (turn lanes and signals, misc. median work), in addition to commercial driveway			
Right-of-Way utilization fee (underground/aerial)+linear footage			
Provide linear footage for underground/aerial			
Right-of-Way utilization fee OR Bus Shelter			
Right-of-Way Environmental Analysis (Natural Resources)			
Applicable fees (as required) per Resolution No. 16-189			
<b>GRAND TOTAL</b>			

For projects over \$200,000, inspection fees are required prior to the issuance of the right-of-way easement permit. The fees are calculated as follows and are cumulative until the estimated cost is reached:

Project Cost Tier	Inspection Fees
Of the first (up to) \$500,000.00	2.5%
Of the next \$500,000.00	2.0%
Of the amount over \$1,000,000.00	1%

## Checklist for Required Information and Exhibits

### BUS SHELTER

To be accompanied by documents as required per BCC-72 & AO-66, to include Right-of-Way Use Agreement

### COMMERCIAL IMPROVEMENTS AND INCORPORATED SUBDIVISIONS

Proposed Maintenance of Traffic attached to or included in each set of plans

One signed and sealed detailed drawing depicting the location of the proposed improvements within the right-of-way or easement drawn and dimensioned on a survey or plot plan by a Certified Surveyor or Professional Engineer

One survey (signed and sealed)

**Approved** Concurrency Form from Brevard County Planning and Zoning Office

Owner's Authorization to Act as Applicant Form (if application is not signed by the Owner and if Owner desires for the County to correspond directly with the authorized representative)

If property has been annexed within the past three years, provide copy of Recorded Annexation documents.

Stormwater Calculations (if discharging to County system\right-of-way)

1 hard copy signed and sealed

1 pdf signed and sealed

Traffic Impact Study or Analysis

1 hard copy signed and sealed

1 pdf signed and sealed

**STATEMENT OF ACCURACY**

I hereby confirm that the above information is true and correct and I assume all responsibility for the truth and validity of this application and associated exhibits submitted herewith.

The Property Owner shall be responsible for repair and maintenance of driveway materials including, but not limited to, culvert/pipe and headwalls or mitered ends (if applicable) within the County right-of-way.

\_\_\_\_\_  
Property Owner/Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print/Type Property Owner or Applicant Name

<b>Office Use Only</b>					
Date Received	Fee	Reviewed By		Concurrency:	Y    N
Send to:	Engineering	Road & Bridge	Road & Bridge Construction	Stormwater	
	Survey	Traffic Operations	Utilities/Water Resources		
	Land Acq	Const. Insp. 1	Const. Insp. 2		
Review Days:	15	8	Other: _____	Performance & Maintenance Bond required?	Y    N
Inspection fees due:	Y	N			_____ Application/Permit#