

NORTH BREVARD COMMISSION ON PARKS & RECREATION

Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (N.B.C.P.R.), an advisory board, held Thursday, April 14, 2022 in the Brevard Room of the Brevard County Government Complex-North.

Members Present

Bianca Alaimo
Arnie Benson
Andrew Connors
William Klein
Koren Odermann
Amelia Robinson
Willie Taylor

Members absent

Jane Cline
Randy Rodriguez

City of Titusville Elected Officials / Staff

Dan Diesel

Brevard County Parks & Recreation Staff

Jeff Davis, Jr., North Area Manager
Tex Loadholtz, Maintenance Superintendent
Terrence Parks, Recreation Superintendent
Shirley Corliss, Administrative Secretary

Brevard County District 1 Commission Office Staff

Jessica Price, Administrative Aide to Commissioner Pritchett

I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

Arnie Benson called the meeting to order at 5:00 p.m. The invocation was given by Willie Taylor, followed by the Pledge of Allegiance.

I. Roll Call:

Absent: Jane Cline, Randy Rodriguez

Motion requested by Arnie Benson to excuse the absences. Motion by Bianca Rodriguez, seconded by William Klein accepted and moved by all.

AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor

NAY: None Carried 7-0

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II. APPROVAL OF MINUTES

Motion requested by Arnie Benson to approve the minutes from the January 13, 2021 with no corrections.
Motion by _____, seconded by _____, accepted and moved by all.

AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor

NAY: None Carried 7-0

III. REPORTS

A. Miscellaneous Reports & Updates - None

B. Chairman's Report on Meetings – No meeting

C. Advisory Board Members

Mr. Connors:

Ms. Robinson:

Ms. Alaimo:

Mr. Taylor:

Mr. Klein:

Mr. Benson

Ms. Odermann:

D. City of Titusville

Mayor Dan Diesel:

E. North Area Parks Operations Staff

Jeff Davis:

Terry Parks: NAPO Recreation Report

SPRING BREAK CAMP

Spring Break Camp was held from March 14, 2022 to March 18, 2022 from 7:00 am to 6:00 pm. The Seasonal Camp Program (SCP) provides an essential and quality camp service throughout the day. SCP-Spring Break focuses on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families. The program was offered to kids from Kindergarten to Sixth Grade (ages 6 – 11 years) at three (3) NAPO community centers:

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- Walter Butler Community Center (39 students)
- Isaac Campbell Community Center (2 students)
- Sandrift Community Center (37 students)

STEM PROGRAM

We resumed our STEM program at the American Space Museum on Friday, March 4.

FRI AFTERNOONS | 308 PINE ST, TITUSVILLE, FL 32796 | 2:00 PM – 4:00 PM

Activity Description – this weekly activity allows students (ages 6 – 12 years) to learn, interact, and build a range of STEM kits empowering them to think like scientists while focused on individual learning and teamwork.

We will not be attending on April 15, 2022 due to our One Day Fun Day.

TOUCH-A-TRUCK 2022

Our 3rd Touch-a-Truck event took place on Saturday, March 26, 2022 from 10:00 am to 2:00 pm at Sandpoint Park. We welcomed between 1300-1500 patrons to this FREE family-oriented event. We also 20 exhibitors from agencies throughout North Brevard and 6 food vendors. Participating exhibitors included:

- 3-2-1 Transit "Space Coast Area Transit"
- Brevard County Sheriff's Department Bomb Squad
- Brevard County Solid Waste Management
- Florida Forest Service
- Beyel Bros.
- Brevard County Mosquito Control
- H&M Services
- Goodson Paving
- W.B. Mason
- Tron's Auto & Towing
- Enchanted Forest Sanctuary
- Titusville Police Department
- Tesla of Merritt Island
- Liberty Dental
- Mims Volunteer Fire Department
- Titusville Fire Department
- Brevard Public Libraries
- Titusville Code Enforcement
- John Green Logistics Company
- Brevard Public Schools

FOX LAKE SPRING CRAFT FESTIVAL

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The 16th Annual Fox Lake Spring Craft Festival was an absolute success! The craft and food vendors were overjoyed with their sales and attendance. The rain waited till after the festival! The next festival will be in November at Fox Lake Park.

Activity in the parks is picking up! Sandrift Community Center has been taking on the average of 25 calls daily for pavilion reservations and park related questions and a daily average about 2-5 patrons making reservations in person at the center.

PERSONS WITH DISABILITIES

Oscar Montgomery has been named our new Recreation Program Coordinator over our Persons with Disabilities program. Mr. Montgomery was most recently employed by Brevard Public Schools as an ESE Instructional Assistant. He has 20 years of experience of working with the special needs population at Titusville High School, while also working as a Recreation Aide at Isaac Campbell Community Center for 19 years. Based on his professional background and community relationships, Oscar Montgomery will be a welcome addition to the Persons with Disabilities program.

HARRY T. AND HARRIETTE V. MOORE CULTURAL CENTER

Thursday, March 10th – Heritage High School (50 students)

West Shore Junior/Senior High School (170 students)

Saturday, March 19th - Brevard Young Democrats

Monday, March 21st - The Senior Fun Club

Tuesday, March 22nd - Edgewood School (185 students)

Wednesday, March 23rd - St Mark's Episcopal Academy

Tuesday, March 29th – Hoover (236 students)

Wednesday, March 30th – Women’s Club of Satellite Beach

Tuesday, April 5th – Jackson Middle School (200 students)

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Thursday, April 7th – Jackson Middle School (103 students), Space

Coast (73 students), Hoover Middle School (38 students)

UPCOMING EVENTS:

SUMMER DAY CAMP PROGRAM

The SCP provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families. The program is offered to kids from Kindergarten to Sixth Grade (ages 6 – 11 years) at five (5) community centers throughout North Brevard.

Schedule: Monday, May 30, 2022 – Tuesday, August 9, 2022 (9-weeks) from 7:00 AM – 6:00 PM (11-hours).

Locations:

- CCC (Mims)
- ICC (Titusville)
- PSJCC (Port St. John)
- SCC (Titusville)
- WBCC (Sharpes)

Cost: Thirty dollars (\$30) per child/per day or ninety dollars (\$91.10) per child/week. Extra cost for field trips applied. Discounts were available to families that qualified.

Field Trips: Each camp location offers campers the opportunity to attend six (7) field trips – four (4) in-county trips plus two (3) out-of-county trips.

PERSONS WITH DISABILITIES (PWD) CAMP

PWD camp, also referred to as “Camp Inspiration,” is offered to teens and young adults with disabilities (ages 13 to twenty-one 21 years). PWD Camp provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families.

Schedule: Monday, June 27, 2022 – Friday, July 1, 2022 and Monday, July 11, 2022 – Friday, July 29, 2022 (4-weeks) from 9:00 AM – 4:00 PM (7-hours).

Location: Titusville Senior Center.

Cost: One hundred dollars (\$100) per teen/adult per week. Extra cost for field trips applied. Discounts were available to families that qualified.

Field Trips: PWD Camp typically offers campers the opportunity to attend eleven (11) field trips – six (6) in-county trips plus five (5) out-of-county trips.

FOX LAKE FAMILY CAMP OUT

A one-night family camp out featuring tent camping. Activities included a star gazing, games, crafts, movie in the park, a guided hike, and tent decorating contest.

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Schedule: Saturday, April 30, 2022 to Sunday, May 1, 2022.

Location: Fox Lake Park in Titusville.

Cost: camp spaces are available at twenty-five dollars (\$25) for a family of four and an extra five dollars (\$5) for each additional family member with a limit of up to six (6) per camp site.

NAPO FOOD TRUCK RALLY

Rally for the weekend at this outdoor, family-friendly event at Sandpoint Park in Titusville.

Schedule: Friday, April 29, 2022 from 5:00 pm to 9:00 pm.

Location: Sandpoint Park

Tex Loadholtz: NAPO Maintenance Report

Space Coast Community Sports Complex

Opening day for Port St John spring little league was a great success. Staff have been heavily prepping fields for the upcoming season. The utilization of the new turf renovator is making a great impact removing lips and conditioning clay.

Cut out and removed 1,000 sq. ft of poor turf in the middle of the east football field and replaced with new Bermuda sod.

Acquired quotes to sprig Celebration turf into the existing west football field to mix and strengthen the existing turf. Celebration is an aggressive turf variety which should improve stability and playing conditions to the playing surface.

Coordinating replacement of the partition wall damaged by vandalism in the front restrooms at the playground.

In process of painting all handrails at each sports facility.

Pressure washed each concession, stairwell and surrounding concrete.

Continuing to seal and stain single rail wood fencing.

The parking bumpers are being painted in respective colors. Bollards and other identifying safety poles have been painted yellow. All fire hydrants have been primed for final coating.

Coordinating removal of the dead canary date palm at the park entrance and replace with a thirty-gallon fox tail palm.

Met with Road & Bridge for consultation in acquiring a proposal for construction of an asphalt road including speed humps to connect the soccer complex to the baseball complex. Currently the road ends at each location where constituents cannot travel the entire park via hard surface. Anticipate work to be completed this summer.

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Walter Butler Community Center

Coordinating with the approved contractor to install a new chain link security gate to the maintenance building.

The security cameras around the community center are becoming cloudy with the one in the lobby no longer showing on the main screen. Acquiring quotes to replace.

Manatee Hammock

Currently one vacant Ranger position and one vacant Parks Maintenance Technician. A skilled Parks Repair Technician from another group of parks is transferring to the campground this weekend as a permanent employee. Utilizing temporary staffing to assist with maintenance duties.

Site review conducted to define location for new restrooms & laundry facility in the south west section of the campground. An existing design from RZK is desirable with a few size modifications which are under review. Civil engineering will determine swales or retention required, a twenty percent decrease in the footprint is anticipated due to retention which means the maximum size is likely four restrooms plus laundry. The surface water ditch south of the planned location cannot be used as it flows directly to IRL. The location was selected due to service & utility availability of five vacated sites. Updates will be provided as they are available.

Acquiring proposals for a new shade structure to cover the pickleball courts and shade to the social area outside the recreation hall.

Acquiring proposals for the concrete slab replacement with pavers behind the recreation hall to tie into the existing surface water drain from the pool.

Acquiring proposals to replace the roof, soffit and paneling on the east restroom building. Replacing the concrete pedway at the approach and perimeter will be part of the improvements. Exterior painting of the building will close out the project.

Acquired quotes to seal & stain the large pavilion. Coordinating a start date with the contractor.

Working on establishing a living buffer between the entrance and first section of campers.

Coordinating the demolition of the old registration building. Contractor performed asbestos testing results indicating asbestos present in the drywall and will require abatement removal. Building will be demoed when asbestos containing drywall has been removed. Sustained difficulty in acquiring quotes from contractors due to the size of the job. Purchasing Services has the scope of work package for advertisement.

Coordinating with BC Fire Rescue with asset transfer of Station #88 to campground to replace existing singlewide trailer for maintenance. Transferred building is double wide. FR is working on design of their replacement station, project remains on hold pending BCFR finalizing plans for replacement building. Anticipate December/January 2023 time frame.

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Coordinating with Purchasing Services on developing the scope of work for an invitation to bid the break down, hauling and set up of above structure.

Statham Park

Coordinating the removal of a medium size live oak tree from the south/east bulb out. The tree is 60 percent contaminated with mistletoe and declining. Once removed another tree will be planted in vicinity.

Trimming vegetation growing under the boardwalk, recurring maintenance.

Marina Park

Coordinating with the City on installation of two 15x30 foot shade structures for the dog park. One structure to be placed in each dog park parallel to the south fence line to provide shade. Timeline anticipated July/August.

Dog parks to be closed April 18 thru May 23 for improvements. Upgrades include removal of existing poor terrain, re-grading all areas, sodding both parks and installing mulch to each side of the middle fence and entrance for secure footing.

Acquiring proposals to asphalt two parking areas immediately north of the dog park which are currently grass parking. Due to heavy activity parking areas are worn to soil.

Dedicating maintenance hours to the dog parks to Wednesday 11 am to 2 pm for better coordination of routine activity. Signage was posted for constituent information.

Coordinating fence replacement at the dumpster and the single rail wood fence on the north side of the interior road this month.

Coordinating the replacement of three pavilions. New pavilions will be constructed with treated engineered wood with stainless steel hardware to replace the existing powder coated steel structures which are corroded due to riverside environment. Performed water table depth check to determine required footers. The County will request City of Titusville review and site plan recommendation.

Scope of work for skate park lighting has been prepared and submitted to Construction Manager for review. City of Titusville to review site plan and permitting.

Sandpoint Park

Coordinating with FPL with replacing fixtures in six light poles, anticipate completion by June 1. Replaced fixtures will be LED and improve luminesce in interior regions of the park.

The City of Titusville has purchased twelve 6' aluminum benches to be placed strategically around the park. Benches were received last week, staff will begin installing them later this month.

Maintenance elements I process in recovery from the Titusville Fair. Grounds receiving cultural practices including aerification to relieve compaction from heavy traffic.

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In conceptual phase of developing the scope of work for an all-inclusive playground. Details will be provided in future reports as they are available.

Coordinating the delivery and installation of a 24'x40' metal maintenance building this spring for equipment storage. Existing space in the concrete building to be re-purposed for janitorial equipment & supplies, employee break room and office space for the supervisor. Purchasing Services estimates bids will be advertised this month.

Veteran's Pier

NAPO Electrician replaced five lights on the main pier. He has ordered five new fixtures and poles to replace the remaining lights that are out and damaged beyond repair. The distributor is experiencing shipping delays, anticipated shipping of project materials is mid-May. All work being completed in-house.

Removed one bench due to age and condition. Eight sets of surface mount bench legs have been received for replacement as needed.

City of Titusville requesting an engineered design for the relocation of the electrical box currently under the north pier. A new design should also assist in resolving all the other issues encountered with the electric system. Construction management is finalizing the scope of work to coordinate a competitive bid package for Purchasing Services to advertise. Timeline for repair will be coordinated so not to interfere with shrimping season.

Gibson Complex

Unable to locate matching bricks for repair of north wall, replacing with white vinyl decorative fencing. New quotes had to be acquired due to cost of project, working on requisition for purchase order to the contractor.

Proposals received for replacing the middle playground unit and the poured in place surfacing in same play space plus under tire swing and monkey bars. PO issued to the vendor, anticipate 7 weeks for delivery.

Hosted Florida Rugby Union State playoffs on the football fields April 9.

Replaced a ceiling light and six stabilizing cables to the basketball goals in the gym.

Consulted with Road & Bridge on repair to the asphalt at the north entrance to the academy. Project to be scheduled this summer.

The concrete overhang on the east side of building H is being assessed for removal. Engineering will provide scope of work for demolition.

Campbell Park

Utilized the sports turf renovator on the softball field to improve skinned surface and eliminate lips in the transition areas.

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Replaced two fuses on ball field lighting.

Blanton Park

North Area Parks received a check from Parrish Medical for parking, basketball court resurfacing, new basketball goals, playground replacement, pavilion repair, landscaping and ADA sidewalk. Site plan proposals from A&E are in review. Coordinating with Play more and Nidy on the playground and basketball court. Working with BSN on adjustable goals. Design in progress.

Wuesthoff Park

Architect and Engineering preparing a task order for civil design for a pavilion and feasibility of Homer Powell renovations. Other improvements include resurfacing asphalt and stabilized parking.

Coordinating sealing the new decking with WoodRX prior to summer.

New exercise equipment has been ordered coordinating delivery and storage until the two pads can be formed and poured. Pour in place surfacing is included as part of the exercise experience.

The concrete pads for the exercise equipment are twenty-five feet by forty-five feet and must be complete prior to installing exercise equipment. Acquired updated quotes from contractor for pads for new PO as original one expired. Submitted revised location change per submitted signed sealed design with drainage calculations. Project on hold waiting on permit approval from the City since February 2021.

Demo and removal of two existing units complete in preparation for new equipment.

Fox Lake Park

Received and graded 432 tons of shell material for improved parking and stabilization for events. All areas for spring craft festival completed prior to the event.

Cleaned all gutters on large pavilion.

Pressure washed and treated the small restroom building.

Cleaned and raised tree canopies throughout the park through selective pruning.

Ordered a new commercial range for the kitchen, anticipate delivery the second week in May.

In process of converting all overhead fixtures in the large pavilion to LED for improved lighting.

Coordinating with Environmentally Endangered Lands department on the purchase and installation of a floating kayak launch. Anticipated delivery of platforms and materials September. EELS will be doing the construction in-house.

WW James

Opening Day for Indian River City little league was March 5 and a great success.

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Ordered irrigation system controller first week of March, still waiting on delivery due to supply chain issues. Staff watering the turf manually operating the zones until controller is received.

Coordinating the delivery and installation of a 24'x40' metal maintenance building for equipment, out to bid this month.

PSJ Community Center

New courts were milled April 11 in preparation for re-asphalt. There were ponding areas in the original surfacing which was unacceptable as a finished product. There is no charge to the County for re-surfacing. Lines will be re-painted after the paving is cured.

PSJ Boat Ramp

Installed new double-sided entrance sign, receiving many compliments from boaters.

Replaced numerous deck boards and bumper boards on docks.

Fay Park

Opening Day was a great success for Port St John softball, their season is off to a good start.

Replaced three panel breakers and one contactor for ball field lighting on field 1.

Experiencing issues with the basketball lights. Researching best replacement fixtures, supply chain issues could delay receipt of new lights. Updates will be provided.

Coordinating the delivery and installation of a 24'x40' metal maintenance building to replace the one damaged in hurricane Irma. Building out to bid March 18.

Fay Lake Wilderness Park

The north playground has been demolished, removed and has been posted informing the public. A new play system including a shade cover and swings is on order. Anticipate July/August for delivery and installation of the new system.

The power supply to the pavilion was rerouted as proactive measure to avoid future conflicts with new playground.

Nicol Park

New playground has been ordered projecting 8 weeks for delivery and installation to begin.

Coordinating power washing and painting interior and exterior of the restrooms.

North Brevard Senior Center

Quotes received for trimming trees from powerlines and off the building.

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Coordinating pressure washing and sealing the entire deck surrounding the stormwater pond.

Replacement of numerous hydraulic door closers is complete.

Stuart Park

Sustained recurring vandalism at various locations throughout the park. Trail cams which were installed to deter activity, which were stolen shortly after installation. Working on alternative surveillance with use of onsite internet, wireless routers and cameras for live and recorded activity. Quotes have been received for the installation of an eight-foot-tall chain link fence to protect new surveillance equipment received, coordinating install within next 60 days.

The pavilion needs to be removed and replaced due to age and condition. Coordinating with construction management on replacement. The PO has been received by the vendor. There is a 28-week production and delivery timeline. Colors for both metal roof and powder coated frame has been selected – green roof, brown frame.

Chain of Lakes

Coordinating the deck and stringer replacement of the middle crossover bridge. Demolition was complete mid-March. All of the joists have been installed and half of the decking complete. Waiting on final delivery of lumber to complete the project, hopeful completion by the end of the month.

Received a report of the 115 trees planted by volunteers last December 112 are doing well and showing spring flush. The three which died are being replaced through volunteer effort.

Coordinating with a contractor for the roof replacement to the soccer concession/restroom building. The existing roof shows signs of corrosion and is deteriorating.

In process of upgrading the plumbing and replacing all fixtures, urinals, toilets and sinks in the trailhead restrooms.

Coordinating the removal of a large bee hive from underneath caretaker home. It has been a challenge locating someone. Same location they were removed from last year, hive to be relocated by the bee keeper.

Bids were advertised in March for the replacement of 6 acres of sports turf to the west soccer fields. Bids received came in well over budget. Discussions occurring with the league and staff on whether best to postpone the project until next year.

Preparing and manning recurring weekend softball tournaments and daily spring training.

Utilized the new turf renovator to remove lips and condition the clay on two fields, will continue with field improvements after spring training is complete.

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Cuyler Park & Community Center

Coordinating re-painting the pickleball court lines in the gym. Contractor is targeting the week of April 25 to complete. The gym will be closed Monday through Friday to give time for paint to cure.

In the process of removing the old and replacing with new chain link fence south of the playground.

Pressure washed the pavilions in preparation for rentals weekend of Easter.

Added common areas of park to lawn maintenance contract for service due to extended maintenance technician vacancies.

Harry T Moore

Coordinating improved surveillance from replica house to the cultural center with wireless cams and monitors. Additional cams were placed at the entrance gate.

A medium size oak tree failed at the trunk base and is being scheduled for removal by an arborist. Planning to plant two 30-gallon American Elm trees in open space each side of the large oak tree removed for canopy enhancement.

In process of quoting for a new shed for tables and chairs storage.

Hired temporary maintenance staff to assist with exterior duties due to position vacancies.

Hatbill Park

Weekly inspection of park and removal of debris from bon fires. Monitoring new park rules sign at the boat launch ramp. Third sign to be installed since June 2021 due to vandalism.

Holder Park

Opening Day for Mims Little League was held March 26 and was a great success.

Rails Trail

The installation of two signs at each end of the trail provided by FDOT to read "Kurt Eichen Memorial Trail" have been installed.

Continue to paint over graffiti on the pedway as it occurs. Monitoring and removing graffiti from trail signs. Signs and trash receptacles stolen or vandalized with frequency, staff continues to replace as necessary.

Scottsmoor Landing

Frequent mowing of Serenity Park for community use.

Singleton Tennis Courts

All windscreens have been re-secured to the fencing. Courts were cleaned and prepped for high school district tournament.

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Parking area improvements have been changed to re-shaping and stabilizing with millings. Cost for project design and permitting were not cost effective considering the size of the project. We are requesting exemption from SJRWMD correspondence for the addition of asphalt millings as alternative to paving. This project will be incorporated into the large-scale improvement plan to include new restrooms.

New park sign has been delivered. Installation will be scheduled once parking improvements are complete.

Sandrift Community Center

The shade cover for the swings was re-designed and enlarged to 50'x30'. Proposals have been received, requisition for PO has been initiated. The shade structure will tie into the playground replacement nicely coordinating the installation of both at the same time.

Parrish Park Titusville

Voids have been identified in the north seawall of the parking area. We have a PO and executed task order to A&E with a notice to proceed initiated. Plan includes excavation of the washout around the outfall on the north end of the park and replacing the entire pipe from the seawall to the collection box in the first phase.

Numerous vehicles rutting up and performing donut type activity in beach area. Grading activity areas with frequency to minimize washouts.

Flap Parrish Trailhead

Project continues to move through the process. CPH has submitted 100% design to FDOT presently under review. SJRWMD permit has been obtained. Titusville has approved the variances and parking space issues and will issue permit to a contractor when chosen. We have received a revised schedule from CPH. Projected 373 days from start to finish. Upon final approval, the project will go through Purchasing Services for solicitation.

Other

The new emergency action plans for all occupied dwellings are complete.

All employees currently in weekly training implementing the new department Safety Manual. Anticipate completion of training in 4 weeks.

All maintenance employees meeting BMP's in practicing the new department policy in standards manual.

The bid package to advertise for the replacement of park entrance signs at Fay Lake Wilderness, Manzo and Chain of Lakes parks was expanded to add 14 other signs throughout the department. The package is being developed for advertisement.

Parks maintenance staff operated between 68% and 73% capacity this past month if all employees were on the clock, there is currently 13 vacant maintenance positions. Present vacant positions include: Parks Repair Technicians (4), Parks Maintenance Technicians (9).

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All employees are participating in the new Leave Management and Time Management systems improving operation functions and accountability.

All inspections received to include bleachers, boat ramp/docks/fishing piers, elevated platforms/crossovers/boardwalks and playgrounds.

All equipment serviced and maintained by in-house staff led by the Equipment Mechanic. The mechanic also coordinates fleet vehicle maintenance and provides data and recommendations for budget consideration.

The NAPO Electrician provides service, troubleshooting and repair to majority of all electrical needs area wide. He provides classroom sessions to employees for training enrichment and is the direct link with MUSCO for sports field lighting management. Parks & Recreation is benefactor of his knowledge and immediate availability saving the County expenditures otherwise.

Medium size construction projects and numerous fabrications and repairs are made in-house led by the NAPO Carpenter. Brevard County is benefactor of his skill and costs savings otherwise expended.

The Storekeeper creates requisitions for equipment, services and supplies for all North Area parks and facilities. She coordinates requisitions with Purchasing, Finance, Property Control and other departments. Maintains a computerized perpetual inventory system; issues supplies on approved requisitions and/or charges to appropriate accounts and completes material requisitions while preparing requisitions for stock replacements.

Invasive Plants

Area Landscape Technician treating Brazilian Pepper Trees and other invasive terrestrial plants along with staff throughout all North Area parks with frequency. He is also monitoring air potato beetle activity in parks where distributed as biological control method. Second application of Pre-emergence was completed in March and early April wall to wall on all sports fields. The goal of instituting a pre-M program is over time to reduce the germination of weeds in athletic turf thereby decreasing labor costs and herbicide applications. The Landscape Technician oversees the turf management program along with numerous horticultural duties.

Report covers highlights of the month. Daily maintenance, repair and care of all parks, community centers, educational & recreational facilities are entirely made possible by an unbelievable group of employees.

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IV. Presentations and/or Recreation Partner Reports: (None Scheduled)

VI. OLD BUSINESS

VII. NEW BUSINESS

III. Public Comment:

Motion requested by Mr. Benson to adjourn, Motion made by, seconded by Amelia Robinson, accepted and moved by all.

AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor

NAY: None Carried 7-0

Meeting adjourned at pm

Public present: 6

Public comment cards: 0

Members present 7

Staff present: 4

City staff: 1 Total: 18

Respectfully submitted,

Mr. Arnold Benson, Chair

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