

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

**Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (N.B.C.P.R.), an advisory board, held Thursday, April 14, 2022 in the Brevard Room of the Brevard County Government Complex-North.**

### **Members Present**

Bianca Alaimo  
Arnie Benson  
Andrew Connors  
William Klein  
Koren Odermann  
Amelia Robinson  
Willie Taylor

### **Members absent**

Jane Cline  
Randy Rodriguez

### **City of Titusville Elected Officials / Staff**

Dan Diesel

### **Brevard County Parks & Recreation Staff**

Jeff Davis, Jr., North Area Manager  
Tex Loadholtz, Maintenance Superintendent  
Terrence Parks, Recreation Superintendent  
Shirley Corliss, Administrative Secretary

### **Brevard County District 1 Commission Office Staff**

Jessica Price, Administrative Aide to Commissioner Pritchett

### **I. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**

Mr. Benson called the meeting to order at 5:00 p.m. The invocation was given by Mr. Taylor, followed by the Pledge of Allegiance.

### **I. Roll Call:**

Absent: Jane Cline, Randy Rodriguez

**Motion requested by Arnie Benson to excuse the absences. Motion by Bianca Rodriguez, seconded by William Klein accepted and moved by all.**

**AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor**

**NAY: None                      Carried 7-0**

# NORTH BREVARD COMMISSION ON PARKS & RECREATION

## II. APPROVAL OF MINUTES

**Motion requested by Arnie Benson to approve the minutes from the January 13, 2021 with no corrections. Motion by William Klein, seconded by Andrew Connors, accepted and moved by all.**

**AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor**

**NAY: None                      Carried 7-0**

## III. REPORTS

### A. Miscellaneous Reports & Updates - None

### B. Chairman's Report on Meetings – No meeting

### C. Advisory Board Members

**Mr. Connors:** Mr. Connors stated that his parks look great. He is really excited to see all of the events that are going on; the Touch A Truck event and fundraisers at the park. He is really excited for what North Brevard is doing in terms of growth, getting the community involved. He is also working with some other non-profits to increase that. He is really excited for all the things going on and hopefully you can show the City how to plant real plants.

**Ms. Robinson:** Mrs. Robinson visited her parks last month and she sent Mr. Davis a list of things for the Gibson Center in the cafeteria regarding the doors / restrooms needing painting . She has gone over these with Tex Loadholtz as well. The stage needs repainting, the library area and the bathrooms there need painting, the stall doors need to be installed. She visited Isaac Campbell and they didn't have anything needing repairs. At Cuyler, there is a door in Classroom 1, it is kind of rotted at the bottom and needs attention. She thanked the staff and said that she appreciates them for everything that they do.

Mr. Davis stated that the interior painting is typically done by the tenants that are there. It has been done as a courtesy. Mr. Davis stated that Mr. Taylor's Fighting Edge organization does a beatification project once a year, they haven't gotten around to that yet. That would have been a project that his organization would have picked up. He stated that he can assure that these things are coming. (The cafeteria as well as the library)

**Ms. Alaimo:** Ms. Alaimo stated that the parks are great, they are more lively, it looks like everyone is out enjoying the parks. She hasn't seen anything that needs to be brought up to your attention. Rotary Park looks great, she is there almost every day. She said that the dock is really nice and she is seeing a lot of people out enjoying the area.

Mr. Davis stated that there is a park between Rotary South and Rotary North and people often confuse that with an area that North Area Parks is responsible for. The area is actually a City of Titusville storm water-maintained area. The tree trimming and maintenance of that area would not be our responsibility. He believes they have to leave the area in a natural state for it to operate properly.

**Mr. Klein:** Mr. Klein stated at Chain of Lakes Park there were a lot of trees planted last year (well over a hundred) and only two did not survive. The others are putting out new shoots, and it is a very good survival rate. A group of volunteers have been coming by to work with the trees and it is very appreciated. There is

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

one little tree in Sand Point Park that was donated by the City for Arbor Day and they asked Mr. Klein to be personally responsible for it. It is doing great. There are lots of people walking there. The Touch A Truck event at Sand Point Park was very well attended. All of the parks are doing well and the trees are growing good.

**Mr. Taylor:** Mr. Taylor stated that the parks he is over are looking very good. A couple of lighting issues in the Gibson Area (in the back by the baseball fields) the parking lot in the far west corner there is zero lighting. When he is talking with people on the bike trails, he asks what can be better and the most common answer is access to water. He stated that Fox Lake Park is looking beautiful, the roads are great and the equipment that has been put in is phenomenal. The people are starting to go back out again, the parks are being filled and used. Around Blanton Park and some areas around Gibson, he would like to suggest dummy cams, if possible. Something like that may detour drug usage, drug sales in these areas.

Mr. Davis stated that with cameras, they have to be very careful. They can't put a dummy camera and a sign up because there is an impression to the public that there is surveillance. They thought it was under surveillance, we could be held liable. We would have to go full throttle with a system out there or nothing at all. There is a lot of plans going on with respect to Blanton Park, Tex will speak about that when he provides his report. Mr. Davis stated that there is a parking area that is being added for Law Enforcement in that area.

Mr. Taylor stated that for the Gibson Facility, they are waiting for the tenants to set a clean-up date and provide a list of things that they would like done. Parks & Recreation will provide all the supplies and equipment that is needed.

Mr. Davis asked that Mrs. Robinson reach out to the folks at Gibson and encourage them to have an open meeting (discussion) with the community that the center serves. He has been to two meetings in the past week and the concern is that what is going on there is not being relayed to the community. What he is encouraging them to do (with your involvement) is to have a community meeting so that information can be shared with the community.

**Ms. Odermann:** Ms. Odermann has had some great experiences at the parks recently. At Marina Park, there has been a lot of folks there. The dog park has been really well used. There is some grass seeding going on now so everyone is really excited about that. It's been beautiful weather and nice to see so many people out. Having the circus and fair there at the same park was interesting as well and the weather has been perfect for everyone to participate.

**Mr. Benson:** Mr. Benson stated that his parks are all doing really good. This month he has had the opportunity to attend some of his grandson's baseball games at Holder Park. He got the game ball at one of the games. He is very pleased with Holder Park and how it looks. Parrish Park in Scottsmoor has Little League teams practicing a few nights a week. It is good to see activity up there also. He said good job and thank you very much.

### D. City of Titusville

**Mayor Dan Diesel:** Mayor Diesel is excited for the proposal of the additional playground proposed and the upcoming renovations for Sand Point Park. Mayor Diesel spoke about the email he recently received from Mr. Parks email addressing the employment / personnel difficulties that the County is currently facing. He stated

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

that the City currently has 530 authorized positions with 19 openings. Brevard County has 1465 authorized positions with over 350 openings. The City's unemployment rate as of March 2022 is 3.3 percent. It is pretty low, it got up over 5.9 percent during the pandemic but its back down to 3.3 percent. The Brevard County's unemployment rate as of March 2022 is 2.9 percent. What that is saying is that we're all having trouble finding personnel. The City held a job fair two weeks ago, there were 48 job seekers. The were able to hire 6 and are currently negotiating with 4 more. This is something that we all have to pay attention to when it comes time to hire people. The Cocoa Walmart Distribution Center has a sign out front saying "now hiring @ \$26 /hour". The sign for McDonald's on US 1 is hiring at \$14/hour. The personnel issue is widespread. We used to have restaurants in the City that were closed on Mondays because they didn't have enough employees to give time off. Restaurants at the Port did the same thing. It is a problem around the Country, the unemployment rate is very, very low. Mr. Parks stated that they do have a plan in place to do a career source job fair at Gibson or at Walter Butler. His biggest plan is actually working with Eastern Florida State College to get Education Majors that should have some time to come up with some sort of program where not only can they earn their college credits, we can become a bonified sponsor where they can have paid internships. Now they are gaining experience, gaining college credits and we can actually pay them a little bit for their time. Mr. Parks stated this would be a win/win/win situation if it comes to fruition. Mayor Diesel stated that we have to think outside the box as it is very hard to compete with Walmart Distribution Center @ \$26 / hour, especially when it is with tax payer's dollars.

### E. North Area Parks Operations Staff

**Jeff Davis:** Mr. Davis stated that the North Brevard Commission on Parks & Recreation's Semi-Annual Report has been provided to the City of Titusville and a copy of the report is included with the Board's packets.

### **Terry Parks: NAPO Recreation Report**

### **SPRING BREAK CAMP**

Spring Break Camp was held from March 14, 2022 to March 18, 2022 from 7:00 am to 6:00 pm daily. The Seasonal Camp Program (SCP) provides an essential and quality camp service throughout the day. SCP-Spring Break focuses on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families. The program was offered to kids from Kindergarten to Sixth Grade (ages 6 – 11 years) at three (3) NAPO community centers:

- Walter Butler Community Center (39 students)
- Isaac Campbell Community Center (2 students)
- Sandrift Community Center (37 students)

### **STEM PROGRAM**

We resumed our STEM program at the American Space Museum on Friday, March 4.

FRI AFTERNOONS | 308 PINE ST, TITUSVILLE, FL 32796 | 2:00 PM – 4:00 PM Activity Description – this weekly activity allows students (ages 6 – 12 years) to learn, interact, and build a range of STEM kits empowering them to think like scientists while focused on individual learning and teamwork.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

We will not be attending on April 15, 2022 due to our One Day Fun Day.

### **TOUCH-A-TRUCK 2022**

Our 3<sup>rd</sup> Touch-A-Truck event took place on Saturday, March 26, 2022 from 10:00 am to 2:00 pm at Sandpoint Park. We welcomed between 1300-1500 patrons to this FREE family-oriented event. We also had 20 exhibitors from agencies throughout North Brevard along with 6 food vendors. Participating exhibitors included:

- 3-2-1 Transit "Space Coast Area Transit"
- Brevard County Sheriff's Department Bomb Squad
- Brevard County Solid Waste Management
- Florida Forest Service
- Beyel Bros.
- Brevard County Mosquito Control
- H&M Services
- Goodson Paving
- W.B. Mason
- Tron's Auto & Towing
- Enchanted Forest Sanctuary
- Titusville Police Department
- Tesla of Merritt Island
- Liberty Dental
- Mims Volunteer Fire Department
- Titusville Fire Department
- Brevard Public Libraries
- Titusville Code Enforcement
- John Green Logistics Company
- Brevard Public Schools

### **FOX LAKE SPRING CRAFT FESTIVAL**

The 16th Annual Fox Lake Spring Craft Festival was an absolute success! The craft and food vendors were overjoyed with their sales and attendance. The rain waited till after the festival! The next festival will be in November at Fox Lake Park.

Activity in the parks is picking up! Sandrift Community Center has been taking on the average of 25 calls daily for pavilion reservations and park related questions and a daily average about 2-5 patrons making reservations in person at the center.

### **PERSONS WITH DISABILITIES**

Oscar Montgomery has been named our new Recreation Program Coordinator over our Persons with Disabilities program. Mr. Montgomery was most recently employed by Brevard Public Schools as an ESE Instructional Assistant. He has 20 years of experience of working with the special needs population at Titusville

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

High School, while also working as a Recreation Aide at Isaac Campbell Community Center for 19 years. Based on his professional background and community relationships, Oscar Montgomery will be a welcome addition to the Persons with Disabilities program.

### **HARRY T. AND HARRIETTE V. MOORE CULTURAL CENTER Visitors:**

Thursday, March 10<sup>th</sup> – Heritage High School (50 students)

West Shore Junior/Senior High School (170 students)

Saturday, March 19<sup>th</sup> - Brevard Young Democrats

Monday, March 21<sup>st</sup> - The Senior Fun Club

Tuesday, March 22<sup>nd</sup> - Edgewood School (185 students)

Wednesday, March 23<sup>rd</sup> - St Mark's Episcopal Academy

Tuesday, March 29<sup>th</sup> – Hoover (236 students)

Wednesday, March 30<sup>th</sup> – Women’s Club of Satellite Beach

Tuesday, April 5<sup>th</sup> – Jackson Middle School (200 students)

Thursday, April 7<sup>th</sup> – Jackson Middle School (103 students), Space

Coast (73 students), Hoover Middle School (38 students)

### UPCOMING EVENTS:

#### **SUMMER DAY CAMP PROGRAM**

The SCP provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families. The program is offered to kids from Kindergarten to Sixth Grade (ages 6 – 11 years) at five (5) community centers throughout North Brevard.

**Schedule:** Monday, May 30, 2022 – Tuesday, August 9, 2022 (9-weeks) from 7:00 AM – 6:00 PM (11-hours).

#### **Locations:**

- CCC (Mims)
- ICC (Titusville)

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

- **PSJCC** (Port St. John)
- **SCC** (Titusville)
- **WBCC** (Sharpes)

**Cost:** Thirty dollars (\$30) per child/per day or ninety dollars per child/week. Extra cost for field trips applied. Discounts were available to families that qualified.

**Field Trips:** Each camp location offers campers the opportunity to attend six (7) field trips – four (4) in-county trips plus two (3) out-of-county trips.

### **PERSONS WITH DISABILITIES (PWD) CAMP**

PWD camp, also referred to as “Camp Inspiration,” is offered to teens and young adults with disabilities (ages 13 to 21 years). PWD Camp provides an essential and quality day camp service focused on learning, play, and social experiences in a safe and nurturing environment at a cost savings to citizens and families.

**Schedule:** Monday, June 27, 2022 – Friday, July 1, 2022 and Monday, July 11, 2022 – Friday, July 29, 2022 (4-weeks) from 9:00 AM – 4:00 PM (7-hours).

**Location:** Titusville Senior Center.

**Cost:** One hundred dollars (\$100) per teen/adult per week. Extra cost for field trips applied. Discounts are available to families that qualify.

**Field Trips:** PWD Camp typically offers campers the opportunity to attend eleven (11) field trips – six (6) in-county trips plus five (5) out-of-county trips.

### **FOX LAKE FAMILY CAMP OUT**

A one-night family camp out featuring tent camping. Activities included a star gazing, games, crafts, movie in the park, a guided hike, and tent decorating contest.

**Schedule:** Saturday, April 30, 2022 to Sunday, May 1, 2022.

**Location:** Fox Lake Park in Titusville.

**Cost:** Camp spaces are available at twenty-five dollars (\$25) for a family of four and an extra five dollars (\$5) for each additional family member with a limit of up to six (6) per camp site.

### **NAPO FOOD TRUCK RALLY**

Rally for the weekend at this outdoor, family-friendly event at Sandpoint Park in Titusville.

**Schedule:** Friday, April 29, 2022 from 5:00 pm to 9:00 pm.

**Location:** Sandpoint Park

**Tex Loadholtz:** NAPO Maintenance Report

### **Space Coast Community Sports Complex**

Opening day for Port St John spring Little League was a great success. Staff have been heavily prepping fields for the upcoming season.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

The utilization of the new turf renovator is making a great impact removing lips and conditioning clay.

Cut out and removed 1,000 sq. ft of poor turf in the middle of the east football field and replaced with new Bermuda sod.

Acquired quotes to sprig Celebration turf into the existing west football field to mix and strengthen the existing turf. Celebration is an aggressive turf variety which should improve stability and playing conditions to the playing surface.

Coordinating replacement of the partition wall damaged by vandalism in the front restrooms at the playground.

In process of painting all handrails at each sports facility.

Pressure washed each concession, stairwell and surrounding concrete.

Continuing to seal and stain single rail wood fencing.

The parking bumpers are being painted in respective colors. Bollards and other identifying safety poles have been painted yellow. All fire hydrants have been primed for final coating.

Coordinating removal of the dead canary date palm at the park entrance and replace with a thirty-gallon fox tail palm.

Met with Road & Bridge for consultation in acquiring a proposal for construction of an asphalt road including speed humps to connect the soccer complex to the baseball complex. Currently the road ends at each location where constituents cannot travel the entire park via hard surface. Anticipate work to be completed this summer.

### **Walter Butler Community Center**

Coordinating with the approved contractor to install a new chain link security gate to the maintenance building.

The security cameras around the community center are becoming cloudy with the one in the lobby no longer showing on the main screen. Acquiring quotes to replace.

### **Manatee Hammock**

Currently one vacant Ranger position and one vacant Parks Maintenance Technician. A skilled Parks Repair Technician from another group of parks is transferring to the campground this weekend as a permanent employee. Utilizing temporary staffing to assist with maintenance duties.

Site review conducted to define location for new restrooms & laundry facility in the south west section of the campground. An existing design from RZK is desirable with a few size modifications which are under review. Civil engineering will determine swales or retention required, a twenty percent decrease in the footprint is

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

anticipated due to retention which means the maximum size is likely four restrooms plus laundry. The surface water ditch south of the planned location cannot be used as it flows directly to IRL. The location was selected due to service & utility availability of five vacated sites. Updates will be provided as they are available.

Acquiring proposals for a new shade structure to cover the pickleball courts and shade to the social area outside the recreation hall.

Acquiring proposals for the concrete slab replacement with pavers behind the recreation hall to tie into the existing surface water drain from the pool.

Acquiring proposals to replace the roof, soffit and paneling on the east restroom building. Replacing the concrete pedway at the approach and perimeter will be part of the improvements. Exterior painting of the building will close out the project.

Acquired quotes to seal & stain the large pavilion. Coordinating a start date with the contractor.

Working on establishing a living buffer between the entrance and first section of campers.

Coordinating the demolition of the old registration building. Contractor performed asbestos testing results indicating asbestos present in the drywall and will require abatement removal. Building will be demoed when asbestos containing drywall has been removed. Sustained difficulty in acquiring quotes from contractors due to the size of the job. Purchasing Services has the scope of work package for advertisement.

Coordinating with BC Fire Rescue with asset transfer of Station #88 to campground to replace existing singlewide trailer for maintenance. Transferred building is double wide. FR is working on design of their replacement station, project remains on hold pending BCFR finalizing plans for replacement building. Anticipate December/January 2023 time frame.

Coordinating with Purchasing Services on developing the scope of work for an invitation to bid the break down, hauling and set up of above structure.

### **Statham Park**

Coordinating the removal of a medium size live oak tree from the south/east bulb out. The tree is 60 percent contaminated with mistletoe and declining. Once removed another tree will be planted in vicinity.

Trimming vegetation growing under the boardwalk, recurring maintenance.

### **Marina Park**

Coordinating with the City on installation of two 15x30 foot shade structures for the dog park. One structure to be placed in each dog park parallel to the south fence line to provide shade. Timeline anticipated July/August.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

Dog parks to be closed April 18 thru May 23 for improvements. Upgrades include removal of existing poor terrain, re-grading all areas, sodding both parks and installing mulch to each side of the middle fence and entrance for secure footing.

Acquiring proposals to asphalt two parking areas immediately north of the dog park which are currently grass parking. Due to heavy activity parking areas are worn to soil.

Dedicating maintenance hours to the dog parks to Wednesday 11 am to 2 pm for better coordination of routine activity. Signage was posted for constituent information.

Coordinating fence replacement at the dumpster and the single rail wood fence on the north side of the interior road this month.

Coordinating the replacement of three pavilions. New pavilions will be constructed with treated engineered wood with stainless steel hardware to replace the existing powder coated steel structures which are corroded due to riverside environment. Performed water table depth check to determine required footers. The County will request City of Titusville review and site plan recommendation.

Scope of work for skate park lighting has been prepared and submitted to Construction Manager for review. City of Titusville to review site plan and permitting.

### **Sandpoint Park**

Coordinating with FPL with replacing fixtures in six light poles, anticipate completion by June 1. Replaced fixtures will be LED and improve luminesce in interior regions of the park.

The City of Titusville has purchased twelve 6' aluminum benches to be placed strategically around the park. Benches were received last week, staff will begin installing them later this month.

Maintenance elements I process in recovery from the Titusville Fair. Grounds receiving cultural practices including aerification to relieve compaction from heavy traffic.

In conceptual phase of developing the scope of work for an all-inclusive playground. Details will be provided in future reports as they are available.

Coordinating the delivery and installation of a 24'x40' metal maintenance building this spring for equipment storage. Existing space in the concrete building to be re-purposed for janitorial equipment & supplies, employee break room and office space for the supervisor. Purchasing Services estimates bids will be advertised this month.

### **Veteran's Pier**

NAPO Electrician replaced five lights on the main pier. He has ordered five new fixtures and poles to replace the remaining lights that are out and damaged beyond repair. The distributor is experiencing shipping delays, anticipated shipping of project materials is mid-May. All work being completed in-house.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

Removed one bench due to age and condition. Eight sets of surface mount bench legs have been received for replacement as needed.

City of Titusville requesting an engineered design for the relocation of the electrical box currently under the north pier. A new design should also assist in resolving all the other issues encountered with the electric system. Construction management is finalizing the scope of work to coordinate a competitive bid package for Purchasing Services to advertise. Timeline for repair will be coordinated so not to interfere with shrimping season.

### **Gibson Complex**

Unable to locate matching bricks for repair of north wall, replacing with white vinyl decorative fencing. New quotes had to be acquired due to cost of project, working on requisition for purchase order to the contractor.

Proposals received for replacing the middle playground unit and the poured in place surfacing in same play space plus under tire swing and monkey bars. PO issued to the vendor, anticipate 7 weeks for delivery.

Hosted Florida Rugby Union State playoffs on the football fields April 9.

Replaced a ceiling light and six stabilizing cables to the basketball goals in the gym.

Consulted with Road & Bridge on repair to the asphalt at the north entrance to the academy. Project to be scheduled this summer.

The concrete overhang on the east side of building H is being assessed for removal. Engineering will provide scope of work for demolition.

### **Campbell Park**

Utilized the sports turf renovator on the softball field to improve skinned surface and eliminate lips in the transition areas.

Replaced two fuses on ball field lighting.

### **Blanton Park**

North Area Parks received a check from Parrish Medical for parking, basketball court resurfacing, new basketball goals, playground replacement, pavilion repair, landscaping and ADA sidewalk. Site plan proposals from A&E are in review. Coordinating with Play more and Nidy on the playground and basketball court. Working with BSN on adjustable goals. Design in progress.

### **Wuesthoff Park**

Architect and Engineering preparing a task order for civil design for a pavilion and feasibility of Homer Powell renovations. Other improvements include resurfacing asphalt and stabilized parking.

Coordinating sealing the new decking with WoodRX prior to summer.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

New exercise equipment has been ordered coordinating delivery and storage until the two pads can be formed and poured. Pour in place surfacing is included as part of the exercise experience.

The concrete pads for the exercise equipment are twenty-five feet by forty-five feet and must be complete prior to installing exercise equipment. Acquired updated quotes from contractor for pads for new PO as original one expired. Submitted revised location change per submitted signed sealed design with drainage calculations. Project on hold waiting on permit approval from the City since February 2021.

Demo and removal of two existing units complete in preparation for new equipment.

### **Fox Lake Park**

Received and graded 432 tons of shell material for improved parking and stabilization for events. All areas for spring craft festival completed prior to the event.

Cleaned all gutters on large pavilion.

Pressure washed and treated the small restroom building.

Cleaned and raised tree canopies throughout the park through selective pruning.

Ordered a new commercial range for the kitchen, anticipate delivery the second week in May.

In process of converting all overhead fixtures in the large pavilion to LED for improved lighting.

Coordinating with Environmentally Endangered Lands department on the purchase and installation of a floating kayak launch. Anticipated delivery of platforms and materials September. EELS will be doing the construction in-house.

### **WW James**

Opening Day for Indian River City little league was March 5 and a great success.

Ordered irrigation system controller first week of March, still waiting on delivery due to supply chain issues. Staff watering the turf manually operating the zones until controller is received. Coordinating the delivery and installation of a 24'x40' metal maintenance building for equipment, out to bid this month.

### **PSJ Community Center**

New courts were milled April 11 in preparation for re-asphalt. There were ponding areas in the original surfacing which was unacceptable as a finished product. There is no charge to the County for re-surfacing. Lines will be re-painted after the paving is cured.

### **PSJ Boat Ramp**

Installed new double-sided entrance sign, receiving many compliments from boaters.

Replaced numerous deck boards and bumper boards on docks.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

### **Fay Park**

Opening Day was a great success for Port St John softball, their season is off to a good start.

Replaced three panel breakers and one contactor for ball field lighting on field 1.

Experiencing issues with the basketball lights. Researching best replacement fixtures, supply chain issues could delay receipt of new lights. Updates will be provided.

Coordinating the delivery and installation of a 24'x40' metal maintenance building to replace the one damaged in hurricane Irma. Building out to bid March 18.

### **Fay Lake Wilderness Park**

The north playground has been demolished, removed and has been posted informing the public. A new play system including a shade cover and swings is on order. Anticipate July/August for delivery and installation of the new system.

The power supply to the pavilion was rerouted as proactive measure to avoid future conflicts with new playground.

### **Nicol Park**

New playground has been ordered projecting 8 weeks for delivery and installation to begin.

Coordinating power washing and painting interior and exterior of the restrooms.

### **North Brevard Senior Center**

Quotes received for trimming trees from powerlines and off the building.

Coordinating pressure washing and sealing the entire deck surrounding the stormwater pond.

Replacement of numerous hydraulic door closers is complete.

### **Stuart Park**

Sustained recurring vandalism at various locations throughout the park. Trail cams which were installed to detour activity, which were stolen shortly after installation. Working on alternative surveillance with use of onsite internet, wireless routers and cameras for live and recorded activity. Quotes have been received for the installation of an eight-foot-tall chain link fence to protect new surveillance equipment received, coordinating install within next 60 days.

The pavilion needs to be removed and replaced due to age and condition. Coordinating with construction management on replacement. The PO has been received by the vendor. There is a 28-week production and delivery timeline. Colors for both metal roof and powder coated frame has been selected – green roof, brown frame.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

### **Chain of Lakes**

Coordinating the deck and stringer replacement of the middle crossover bridge. Demolition was complete mid-March. All of the joists have been installed and half of the decking complete. Waiting on final delivery of lumber to complete the project, hopeful completion by the end of the month.

Received a report of the 115 trees planted by volunteers last December 112 are doing well and showing spring flush. The three which died are being replaced through volunteer effort.

Coordinating with a contractor for the roof replacement to the soccer concession/restroom building. The existing roof shows signs of corrosion and is deteriorating.

In process of upgrading the plumbing and replacing all fixtures, urinals, toilets and sinks in the trailhead restrooms.

Coordinating the removal of a large bee hive from underneath caretaker home. It has been a challenge locating someone. Same location they were removed from last year, hive to be relocated by the bee keeper.

Bids were advertised in March for the replacement of 6 acres of sports turf to the west soccer fields. Bids received came in well over budget. Discussions occurring with the league and staff on whether best to postpone the project until next year.

Preparing and manning recurring weekend softball tournaments and daily spring training.

Utilized the new turf renovator to remove lips and condition the clay on two fields, will continue with field improvements after spring training is complete.

### **Cuyler Park & Community Center**

Coordinating re-painting the pickleball court lines in the gym. Contractor is targeting the week of April 25 to complete. The gym will be closed Monday through Friday to give time for paint to cure.

In the process of removing the old and replacing with new chain link fence south of the playground.

Pressure washed the pavilions in preparation for rentals weekend of Easter.

Added common areas of park to lawn maintenance contract for service due to extended maintenance technician vacancies.

### **Harry T Moore**

Coordinating improved surveillance from replica house to the cultural center with wireless cams and monitors. Additional cams were placed at the entrance gate.

A medium size oak tree failed at the trunk base and in being scheduled for removal by an arborist. Planning to plant two 30-gallon American Elm trees in open space each side of the large oak tree removed for canopy enhancement.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

In process of quoting for a new shed for tables and chairs storage.

Hired temporary maintenance staff to assist with exterior duties due to position vacancies.

### **Hatbill Park**

Weekly inspection of park and removal of debris from bon fires. Monitoring new park rules sign at the boat launch ramp. Third sign to be installed since June 2021 due to vandalism.

### **Holder Park**

Opening Day for Mims Little League was held March 26 and was a great success.

### **Rails Trail**

The installation of two signs at each end of the trail provided by FDOT to read "Kurt Eichen Memorial Trail" have been installed.

Continue to paint over graffiti on the pedway as it occurs. Monitoring and removing graffiti from trail signs. Signs and trash receptacles stolen or vandalized with frequency, staff continues to replace as necessary.

### **Scottsmoor Landing**

Frequent mowing of Serenity Park for community use.

### **Singleton Tennis Courts**

All windscreens have been re-secured to the fencing. Courts were cleaned and prepped for high school district tournament.

Parking area improvements have been changed to re-shaping and stabilizing with millings. Cost for project design and permitting were not cost effective considering the size of the project. We are requesting exemption from SJRWMD correspondence for the addition of asphalt millings as alternative to paving. This project will be incorporated into the large-scale improvement plan to include new restrooms.

New park sign has been delivered. Installation will be scheduled once parking improvements are complete.

### **Sandrift Community Center**

The shade cover for the swings was re-designed and enlarged to 50'x30'. Proposals have been received, requisition for PO has been initiated. The shade structure will tie into the playground replacement nicely coordinating the installation of both at the same time.

### **Parrish Park Titusville**

Voids have been identified in the north seawall of the parking area. We have a PO and executed task order to A&E with a notice to proceed initiated. Plan includes excavation of the washout around the outfall on the north end of the park and replacing the entire pipe from the seawall to the collection box in the first phase.

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

Numerous vehicles rutting up and performing donut type activity in beach area. Grading activity areas with frequency to minimize washouts.

### **Flap Parrish Trailhead**

Project continues to move through the process. CPH has submitted 100% design to FDOT presently under review. SJRWMD permit has been obtained. Titusville has approved the variances and parking space issues and will issue permit to a contractor when chosen. We have received a revised schedule from CPH. Projected 373 days from start to finish. Upon final approval, the project will go through Purchasing Services for solicitation.

### **Other**

The new emergency action plans for all occupied dwellings are complete.

All employees currently in weekly training implementing the new department Safety Manual. Anticipate completion of training in 4 weeks.

All maintenance employees meeting BMP's in practicing the new department policy in standards manual.

The bid package to advertise for the replacement of park entrance signs at Fay Lake Wilderness, Manzo and Chain of Lakes parks was expanded to add 14 other signs throughout the department. The package is being developed for advertisement.

Parks maintenance staff operated between 68% and 73% capacity this past month if all employees were on the clock, there is currently 13 vacant maintenance positions. Present vacant positions include: Parks Repair Technicians (4), Parks Maintenance Technicians (9).

All employees are participating in the new Leave Management and Time Management systems improving operation functions and accountability.

All inspections received to include bleachers, boat ramp/docks/fishing piers, elevated platforms/crossovers/boardwalks and playgrounds.

All equipment serviced and maintained by in-house staff led by the Equipment Mechanic. The mechanic also coordinates fleet vehicle maintenance and provides data and recommendations for budget consideration.

The NAPO Electrician provides service, troubleshooting and repair to majority of all electrical needs area wide. He provides classroom sessions to employees for training enrichment and is the direct link with MUSCO for sports field lighting management. Parks & Recreation is benefactor of his knowledge and immediate availability saving the County expenditures otherwise.

Medium size construction projects and numerous fabrications and repairs are made in-house led by the NAPO Carpenter. Brevard County is benefactor of his skill and costs savings otherwise expended.

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

The Storekeeper creates requisitions for equipment, services and supplies for all North Area parks and facilities. She coordinates requisitions with Purchasing, Finance, Property Control and other departments. Maintains a computerized perpetual inventory system; issues supplies on approved requisitions and/or charges to appropriate accounts and completes material requisitions while preparing requisitions for stock replacements.

### **Invasive Plants**

Area Landscape Technician treating Brazilian Pepper Trees and other invasive terrestrial plants along with staff throughout all North Area parks with frequency. He is also monitoring air potato beetle activity in parks where distributed as biological control method. Second application of Pre-emergence was completed in March and early April wall to wall on all sports fields. The goal of instituting a pre-M program is over time to reduce the germination of weeds in athletic turf thereby decreasing labor costs and herbicide applications. The Landscape Technician oversees the turf management program along with numerous horticultural duties.

**Report** covers highlights of the month. Daily maintenance, repair and care of all parks, community centers, educational & recreational facilities are entirely made possible by an unbelievable group of employees.

Mayor Diesel asked about Spring Break Camp at Campbell Park only have 2 children in attendance. Mr. Parks stated that there were several children attending but only 2 were enrolled in the camp. Mr. Parks said that he would get back to mayor Diesel with a further explanation.

Mayor Diesel asked if there is a dog park alternative while the dog park is down. He said patrons have been to City Council meetings concerning the dog park previously. He loves going out to the dog park and usually sees between 15 – 30 dogs there. It's a hangout/fellowship place for them. He is wondering if they would be able to use the bicycle area while the dog park area is closed. Mr. Davis stated that it would present problems as people have complained about dog waste not being picked up and that area is used for remote vehicles. This would cause damage to the vehicles. Mr. Loadholtz stated that there are 2 dog parks in the North Area. Marina Park in Titusville that will be closed while the seeding is taking place and Fay Lake Wilderness's dog park area will remain open for use. Bianca mentioned that there is also a small dog area at the Love's truck stop on SR46. Tex stated that the dog park will tentatively be closed for a month. With the irrigation now in place, it may grow in faster. They have dedicated a month but will open as soon as the grass is established. It will be monitored each week and will be opened as soon as possible. Mr. Davis stated that there is additional green space in that park and they may be able to put up temporary fencing for a short period of time during the closure.

### **IV. Presentations and/or Recreation Partner Reports: (None Scheduled)**

Mr. Davis stated that since the Board has been having issues establishing a quorum for the past few meetings, there wasn't any Recreation Partner's scheduled for the meeting. Since the Board is back on track, he will begin to schedule the Recreation Partners for presentations.

## **NORTH BREVARD COMMISSION ON PARKS & RECREATION**

Mr. Davis stated that the Recreation Partners have been tasked a higher level of responsibility; they will have to pay for the background screening of their volunteers. They will begin to pay a percentage and will eventually have to pay for the full cost of the screenings. Brevard County had paid the fees for years and are now transitioning that back to the responsibility of the Recreation Partners. Parks & Recreation will try to assist with fund raisers and support during the transition.

### **VI. OLD BUSINESS**

Mayor Diesel stated that the Board of County Commission recently spoke about the Advisory Boards moving to a quarterly meeting schedule. Mr. Davis stated that they would have a conversation to address that at a later time.

Ms. Rodriguez asked Mayor Diesel what happened with the feeding of the manatees. Mayor Diesel responded that the Florida Fish & Wildlife Commission did begin the feeding program. The manatees were eating the lettuce and things did improve. He stated that we are still a long way from where we need to be and the best thing would be if we could get sea grass to grow again. Mayor Diesel went to a Marine Resource Council meeting and they spoke about how the river water in the area is improving but the river grass issue started back in 2010 when we had the multiple freezes, it gave us a chemical problem, balance with algae. The bottom line is we need to get grass to grow. The lettuce worked but it did not solve the problem as we still have manatees with no food. There are a lot of people working to solve this problem. Mr. Klein stated that the manatees are surviving because of the feeding. He monitors the water quality of the Indian River Lagoon. The water quality is improving and if this continues, the grass will begin to grow again. Mayor Diesel stated that the City is working on a Septic Tank removal program to assist with the runoff into the Indian River Lagoon. Mayor Diesel stated that the biggest problem with our part of the river is that it is stagnant. Another problem is the use of fertilizer and the city is not able to control that.

Mr. Klein stated that he met with the Merritt Island Wildlife Preservation today and they are starting a very large program with clams on their property which is over on the other side of the IRL from us. They are starting a program that use clams to clean up the river. The preservation may be able to provide presentations to the board.

Mr. Benson stated that there have been discussions regarding the quarterly meetings in the past. Since the discussions, there have been three meetings that did not have a quorum. The board does not meet in June and December. The next meeting will be in May. Mr. Benson asked if everyone would like to keep the meeting schedule as is with holding 10 meetings/year. Mr. Taylor stated that he likes it the way it is. Mayor Diesel stated that he has a very busy schedule and has multiple meetings that overlap. There are times when he rushes to get from one to the other and shows up to find that there will not be a meeting because there is not a quorum. The batting average for this board is getting worse. He is wondering if anyone is looking at it like if there are less meetings, we would have no quorums. For him, if it is left the way it is, if there is a meeting scheduled, everyone should show up. Mr. Connors stated that even if the board went to a quarterly meeting, life still gets in the way and people will still miss meetings. He feels that as a Board, they need to hold everyone accountable to attend the meetings. If the Board members are not participating, they need to look

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

for people that do want to participate to be a part of this board. Mr. Klein stated that there are conflict with schedules, there are times when people can't attend and if there are only quarterly meetings, and there is a conflict, they would miss a whole three months. If the meetings are held monthly, it does allow for times when people are not able to come. There will be more progress made if the meetings are held monthly rather than quarterly. Ms. Rodriguez stated that Shirley calls us prior to the meeting to see if we will be attending, if she knows that we are not going to have a quorum, could the meeting be canceled earlier? Mr. Davis stated that the NBCPR Meeting is a public meeting that has been advertised so the meeting must be held. Mr. Benson stated that in February we had approximately 30 people attending and we did not have a quorum. We like to have the members of the public attend the meetings and that is a good reason to say that we better be here every month.

### VII. NEW BUSINESS:

Mr. Taylor stated that the Fighting Edge organization will be resuming their quarterly community parties. They will be reaching out to Mr. Loadholtz and Mr. Parks regarding any concerns that they may be able to assist with for future projects including community clean up, back to school bashes, food and clothing drives. Mr. Taylor would like to discuss an expansion of space for the organization. The organization is growing and they have to turn young men away due to space restrictions. They have a new mentor program under the Fighting Edge organization, they are finding challenges with the limited space available in their assigned area.

### III. Public Comment:

**Motion requested by Mr. Benson to adjourn, Motion made by Amelia Robinson, seconded by Bianca Rodriguez, accepted and moved by all.**

**AYE: Alaimo, Benson, Connors, Klein, Odermann, Robinson, Taylor**

**NAY: None Carried 7-0**

**Meeting adjourned at pm**

**Public present:   6**

**Public comment cards:   0**

**Members present   7**

**Staff present:   4**

**City staff:   1   Total:  18**

Respectfully submitted,

Mr. Arnold Benson, Chair  
sc