



BOARD OF COUNTY COMMISSIONERS

**Brevard County Community Development Block Grant
Advisory Board Meeting
Tuesday, February 21, 2023 at 10:00AM
Walter Butler Community Center
4201 North Cocoa Blvd., Cocoa, FL 32927**

MEETING MINUTES

Board Chair: Art Edwards **Vice-Chair:** Luella King

Members Present: Art Edwards, Brenda Fox, Jeri Blanco, Luella King, Tony Sasso, Yvonne Minus, Latonya Hubbard and Vinnie Richardson

County Staff Present: Ian Golden, Director, Linda Graham, Assistant Director, Lesley Singleton, Contracts Supervisor, Melissa Brandt, Special Projects Coordinator II, Stephanie Reynolds, Specials Project Coordinator IV, Natasha Jones, Special Projects Coordinator III, Cindy Short, Contract Administrator, Brian Breslin, ADA Coordinator, Izzy Vital, Contract Administrator, Sherrita Thomas, Contract Administrator and Kim Ervin, Contract Administrator

Citizens/Guests: Representatives/presenters from organizations who applied for the 2023 CDBG (Community Development Block Grant) Public Services and Public Services/Coronavirus grant program (as listed below)

SUMMARY

Call to order: Meeting was called to order at 10:00AM by the Chair, Art Edwards

Pledge of Allegiance and Invocation: Pledge of allegiance and moment of silence led by Art Edwards

MEETING MINUTES

Tony Sasso made motion to approve all Meeting Minutes as presented; Jeri Blanco seconded; approved by all.

STAFF REPORTS

None

OLD BUSINESS

None

NEW BUSINESS



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Speed Hump Discussion: Ian Golden provided an update on the speed humps project to the board, as Public Works informed us Mitchell Road will need to be resurfaced prior to installation of said humps. The *estimate* to resurface is \$31,000 (projected total cost \$35,000) which can be funded by CDBG. In order to move the speed humps project forward, Ian will need to complete a Substantial Amendment to bring to the BOCC (Board of County Commissioners) meeting in March for approval. Today, Ian is asking the CDGB Advisory Board Committee to accept the addition of funding for the road resurfacing project; motion to accept by Tony Sasso, seconded by all.

Community Development Block Grant-CV update: Ian provided an update on the CDBG-CV dollars that came under Coronavirus Cares Act by HUD. Initially HUD allowed six (6) years to expend the funds; they have now imposed a three-year (3) deadline instead. That said, we only have until July 2023 to spend the CV-funds. We have requested guidance on submitting a waiver twice and both times the response is “HUD Washington has not given guidance to Jacksonville on how to get that waiver”. Our plan is to continue to seek a waiver to get the extension.

Additionally, there are other options available to spend the funds vs. losing them, such as purchasing hurricane and disaster sheltering Concentrator machines and Air-Cleaning machines, including the proper chemicals for these machines.

Current agencies that requested funding (or are requesting funding today) will be clear of when final invoice due dates will be accepted in order for us to pay them appropriately by the final date, which is end of July. Contracts will be retro-active to the contract start date (date contract signed) so they can bill us from that day forward. Art Edwards requested the board be informed of how the progress is going to ensure the agencies are able to complete their obligations of the contracts. Ian stated he will have Lesley’s staff (Contracts Team) email the board with updates. Ian also reiterated the time frame issue is HUD imposed.

RFP’s: Public Services Recommendations:

The County Received \$205,815.75 in CDBG Public Services funding for fiscal year 2023.

Board Members asked questions and requested clarifications on items for a full understanding of how these funds will be used and tracked from participating agencies. The results of the Board Members recommended approval for funding is listed as follows:

Emma Jewel Charter Academy- Transportation: \$48,439.80, Brevard Alzheimer’s – Safe Ride- \$42,500.00, AMI Kids Space Coast-Education Program- \$20,000.00, Family Promise- Shelter- \$25,740.00, Helping Seniors of Brevard- Navigation- \$30,000.00, Grandparents Raising Grandchildren- Child First- \$21,020.30, Life Recaptured- Case



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Management- \$18,115.65. Final Approved CDBG- Public Service Funding Recommendations - \$205,815.75.

RFP's Public Services - Coronavirus Recommendations:

Central Brevard Sharing Center- Community Kitchen- \$50,000.00, Ways for Life- GED Fast Track- \$41,568.00, Ways for Life- Case Management- \$125,000.00, Central Brevard Sharing Center- Emergency Food Program- \$78,000.00, Brevard Alzheimer's- Mobile Food Pantry- \$51,550.00, Family Promise- Shelter Program- \$29,736.00, AMI Kids- Youth Education- \$25,000.00, Helping Seniors of Brevard- Emergency Housing for Seniors- \$75,000.00, Life Recaptured- Health Services- \$50,000.00, Life Recaptured- Physical Health/Nutrition - \$50,000.00, Tooley- East Mims Learning Center - \$151,310.78 Difference of -\$3,811.22, Tooley- Case Management - \$157,255.00. Final Approved CDBG- Public Services CV Funding Recommendations - \$884,541.78

UNFINISHED BUSINESS

Election of Officers: Tony Sasso made motion to have Art Edwards continue as Chair; Luella King carried the motion; approved by all.

Tony Sasso made motion to have Luella King continue as Vice-Chair; Jeri Blanco carried the motion; approved by all.

CDBG Project Site Visits: Linda advised the board the CDBG Bus Tour for site visits is scheduled for April 14th. She needs to know if we want to meet at SCAT site in Cocoa (Space Coast Area Transit) or at our Government Center in Viera. More updates to follow.

PUBLIC COMMENTS:

None

NEXT MEETING DATE:

Tuesday March 21, 2023, at 10:00AM – Space Coast Room, Building C, Second Floor, Brevard County Government Center, Viera, Florida

ADJOURNMENT:

Meeting adjourned

/s/ Art Edwards, Board Chair